

Events on parish land are an important part of community life in St Sampson Parish and we welcome such requests. Applications should be made on this form and we would appreciate if as much notice as possible could be given in case a proposal conflicts with other planned activities.

Very useful guidance for organisers is available in the document "Cornwall Council Guidance for Small and Community Events" available at <http://www.cornwall.gov.uk/media/11237599/CC-Guidance-for-Small-and-Community-Events.pdf>

Applications will be considered on the basis of the following criteria:-

The process will be as informal as possible and discretionary in nature rather than inferring any contractual or recurring entitlement.

Approval by the Parish Council does not imply that approval will also be granted by other land owners or those with rights of access or other entitlements regarding the proposed site.

Approval may be unconditional or subject to conditions which are deemed appropriate.

The organiser(s) must agree to indemnify the Parish for costs, liabilities or claims arising unless the Parish is at fault.

Factors which will be taken into account in granting or declining approval include:-

- Is it an inclusive event which is likely to have broad local support in the Parish?
- Is it in connection with a national commemorative event or celebration?
- Is there likely to be significant disruption or cost to individuals living nearby?
- Will any steps be taken to mitigate effects on residents most directly affected?
- Are significant economic benefits likely to accrue to individuals or direct commercial interests rather than to community organisations or local people generally?
- Will any action been taken to inform residents and the community in advance?

Name and address of Applicant.....
.....
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Telephone number.....
E mail address.....

Organisation represented.....

Nature of the proposed event.....
(please describe in a few words)

Location of the event.....

Date(s) of proposed event.....

Measures to be taken to advertise the event and inform Parishioners in advance.....
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On behalf of the organization concerned I agree to indemnify the Parish Council from costs, claims and liabilities arising as a consequence of the proposed event.

Signed.....Date.....

Admin: Date received by Clerk/ Councillor..... Approval: **GRANTED / DECLINED**
Conditions.....

Date decision communicated to applicant.....by..... Clerk/Councillor