

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 22ND SEPTEMBER 2015 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT

Present: Councillors C Hunter (Chairman), S Reardon (Vice Chairperson), J Luddington, S Ratchford, M Whell and R Anderson

Sue Blaxley (Parish Clerk)
2 members of the public

The Chairman opened the meeting at 7:15pm.

Public Participation

Richard explained that there are two benches situated on the lower of the footpaths on the Saint's Way, the view from which is obscured by trees. He asked if the parish council would consider taking on the management of this vegetation. Councillor S Reardon said that, many years ago, it was cut by a private individual. She said the benches on the path do belong to the parish council. The Chairman explained that, in the past, the "Downers" have tried to gain permission from the parish council as "legal custodians" of the Downs to undertake works to the vegetation but the parish council had no power to authorise that work and it was his understanding/recollection that they voluntarily proceeded to do certain works as a group of private individuals. It was noted that they did cut some limbs off some of the trees. Penny Parsons commented that in the 1970's, there was little vegetation along the path and that people took it upon themselves to keep the growth down. She said that, currently, there does not seem to be an organised group tending to it. The Chairman said that the matter of the parish council possibly managing this vegetation or not could be discussed at the next parish council meeting in October.

1. Apologies

Apologies were received and accepted from Councillor S Fitzgerald due to a work commitment and from Cornwall Councillor D Hughes due to a family commitment.

2. To confirm the minutes of the meeting held on Tuesday 28th July 2015

The minutes of the meeting held on the 28th July 2015, having previously been circulated, were agreed as an accurate record subject to an amendment to minute 1 changing PC Lloyd to PCSO Lloyd Paynter and the renumbering of the minutes on pages 3 to 7 inclusive.

3. Declaration of interest in items on the agenda

Councillors S Reardon and J Luddington declared an interest in item 18 on the agenda.

4. Planning

To consider what further action to take in respect of the South Torfrey wind turbines

The Chairman reported that the main structures of the turbines have been taken down although the concrete pads and cabling remain at the present time. Councillor S Reardon said that Mr and Mrs Andrews have a petition signed by 80 parishioners in support of a revised scheme for smaller turbines. It was agreed that if and when such an application is discussed by the parish council, it will be considered on its individual merits. It was proposed by Councillor S Reardon and seconded by Councillor J Luddington that no further action is needed in respect of the South Torfrey wind turbines. All Councillors voted in favour of this proposal. The proposal was therefore carried.

PA15/07186 – Application by Mr David Smith for demolition of existing garage and rebuilding of same at Camelia Cottage, Water Lane, Golant

The Chairman said that there is an existing garage belonging to Camelia Cottage which is abutting the garden of Bracken. He said that it also abuts Water Lane and has fallen into disuse over the years. Councillor S Reardon said that it was built to house a donkey trap. The Chairman said that it is proposed to demolish the existing garage and replace it with a single storey garage 5.15m long and 3.7m wide. It will have a pitched roof with rooflights and an electric operated door. A small visibility splay between the garage and the road is proposed. It was noted that the proposed garage will be used for secure car parking and storage of items. Councillor R Anderson said that he had spoken to the neighbours and they do not object to the proposal. However, he said that, in terms of highway safety, this is not an ideal location for a garage. However, he acknowledged that the existing garage is an eyesore. Councillor J Luddington said that she had concerns about the inconvenience caused to road users by the construction work. Councillor S Reardon said the existing garage is not wide enough to accommodate a car. It was proposed by Councillor R Anderson and seconded by Councillor M Whell that the application be supported. Three Councillors voted in favour of the proposal, one against and two Councillors abstained from voting. The proposal was therefore carried.

5. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting;

Arrange link from golant.net and cornwall.gov.uk to parish council website (SB)

The Clerk reported that this had been actioned.

E mail Mr and Mrs Wallace Jones to ascertain start date for Riverbank Cottage (SR)

It was noted that Riverbank Cottage has now been demolished and that Mr and Mrs Wallace Jones do not have a start date for the rebuilding works.

Progress assets review (CH/JL/SR)

It was noted that this is an ongoing issue.

Speak to farmer at Lantayn Farm about highway through his farm (MW)

Councillor M Whell said that he had spoken to the farmer and suggested to him that he might put reflective tape on the gates he uses as barriers when cows are crossing the road. He said that it is a quiet road and that two cars side by side can be accommodated through the farmyard.

Complete CAT and submit to Cornwall Council (SB)

The Clerk reported that further information was required for the application.

Write letter to MD of Punch Taverns asking them to install Ethernet connection at the pub without further delay (SB)

The Clerk reported that she had actioned this matter. The Chairman said the Ethernet connection is now installed and the defibrillator is working.

Inform Maurie and Penny Parsons that Tinnys Lane will be cut soon and thereafter in June every year. (SB)

The Clerk reported that she had actioned this matter.

Email photograph to Clerk for inclusion on parish council website (SB)

The Clerk reported that she was still waiting for photographs of Councillors M Whell and S Fitzgerald for the website.

Inform Mr and Mrs Campbell Taylor that works to the toilet are reasonable, proportionate and compliant under the Equality Act 2010 (SB)

The Clerk reported that she had actioned this matter.

Ask Cornwall Council if change to all year round car parking charging will impact on the Car Parking Order (SB)

The Chairman reported that Cornwall Council had responded saying that the car park is subject to Cornwall Council's Off Street Parking Order which sets the car parking charges. These cannot be changed without Cornwall Council changing the Order. The Chairman said that, at the last meeting, it was agreed to change the charging season to all year round charging but that this decision is apparently technically frustrated by this Order. He said that Cornwall Council have advised that they are aware of some legal issues where the Parking Order covers non Cornwall Council car parks and that discussions about these issues will take place soon.

Ask Andrew Van den Broek to fill concrete patch with topsoil and reseed with grass (JL)

Councillor J Luddington reported that she had actioned this matter.

Ask Andrew Van den Broek to repair ball guard (JL)

Councillor J Luddington reported that she had actioned this matter.

Ask Andrew Van den Broek to investigate how and where the benches and tables could be marked without spoiling the aesthetics of them (JL)

Councillor J Luddington reported that she had not yet actioned this matter.

Write to Edward and ask him if he has any plans for the boat or if he would like the parish council to ask some volunteer groups to garden it (SB)

Councillor S Reardon said that, following receipt of the letter, Edward had told her that gardening the boat is very much part of his daily routine which he very much enjoys.

Ask Cornwall Council to replace litter bins in Golant (SB)

The Clerk reported that she had negotiated with Cornwall Council to supply some pre loved litter bins in Golant to replace the existing bins

6. To receive the Chairman's Communications

The Chairman reported that he had received an email from Dave Luck saying that he objected to the prolonging of the period for charging in the car park and to the potential for fines from AS Parking. It was agreed that the Chairman would respond to this email explaining that the former decision is frustrated by the Cornwall Council Off Street Parking Order and informing him of the decision regarding the continued use of AS Parking.

The Chairman reported that he had received an email from Jane Wallace Jones notifying us that Riverbank Cottage will be demolished imminently but that they do not have a date planned for the rebuild. It was noted that the parish council have already instructed lawyers regarding the easement and right of way across the village green but have never had a response to the emails in respect of this matter from Mr and Mrs Wallace Jones. It was proposed by Councillor J Luddington and seconded by Councillor S Ratchford that the Clerk writes to Mr and Mrs Wallace Jones saying that the parish council would like to formalize previously made decisions on the right of way and easement and asking them if they are happy to proceed on that basis. All Councillors voted in favour of the proposal except for Councillor R Anderson who abstained from voting. The proposal was therefore carried.

7. To answer any questions from Councillors, previously notified to the Clerk

None

8. To receive a report from the Clerk

None

9. To receive reports from -

a) Police

The Chairman read out a report from PCSO Lloyd Paynter which read as follows:

“I am happy to report that reported crime has continued to be low this year. There has been one reported crime quite recently which was a “theft by finding”. The crime involved a gentleman leaving boards from his dory next to the waste bin near the level crossing. The boards, black in colour, were only there between 2100 and 2150 and seem to have been appropriated by someone who possibly thought they were there for disposal. If that was the case, it would be nice to see them returned to their rightful owner. I will continue to run the Police Surgery on the second Wednesday of each month at the Boatwatch boat hut. New callers are always welcome for a chat and so far the surgeries have proved very popular and well supported. I am there between 1000 and noon on each occasion. This past week has seen further reports of Irish people selling generators in the Par area. These people do travel around fast, offering Chinese made equipment at a fraction of the price of more recognized brands. Technically, they are not committing any offences as the tools always prove to be purchased legitimately.....Please make the elderly and more vulnerable amongst us aware of scammers who cold call. The rule of thumb is never to disclose your bank details to anyone you do not trust. It is pleasing to see that Network Rail have been more proactive in trying to discourage trespassing on the line by

people after getting disorientated whilst on the Saints Way walk. Following discussions earlier in the year and suggestions that the constantly damaged fenced off land adjacent to the line be more defined, the new locked white fencing seems to have solved the issue. They have also placed signage advising that the area is covered by CCTV which should make people think before they trespass. This situation should also help Imerys who also had problems with walkers passing through the docks area. Many people still seem to get lost whilst on the Saints Way so perhaps some more signage may be a suggestion.” Councillor R Anderson commented that the CCTV at the railway crossing “comes and goes”.

b) Cornwall Councillor

There was no report.

10. To authorise the signing of orders for payment, including -

Mrs S Blaxley (23rd July 2015 – 15th September 2015 salary/expenses and holiday pay since October 2014) - £745.35

Cornwall Council (Rent for car park August and September 2015) - £333.34

Glenn Humphries Landscaping (Grass cutting x 2, filling pits on green with topsoil, strimming footpath) - £358.80

Andrew Van Den Broek (Works to renovate toilet) - £500.00

Cormac (Toilet cleaning) - £48.95

RTP Surveyors (Survey of WC block) - £300.00

It was proposed by Councillor J Luddington and seconded by Councillor M Whell that all of the above orders be authorised for payment apart from RTP Surveyors until the final survey report for the toilets is received. All Councillors voted in favour of this proposal. The proposal was therefore carried.

11. To receive correspondence from :

a) **Cornwall Council**

b) **Others**

There was no other correspondence reported in addition to the emails previously circulated by the Clerk.

12. Finance Report

To receive a current financial statement of the accounts

The Clerk reported that, this month, income of £2,656.05 had been banked from the car park. She said that the parish council’s bank account which balances at

£27,442.75. The Chairman thanked Councillors J Luddington and S Ratchford, on behalf of the parish council, for emptying the car park machine.

13. Golant Car Park and Toilets

To receive and consider the community asset transfer of the toilets and car park;

The Clerk reported that more information is needed for the community asset transfer document including some form of business plan. Councillor R Anderson said that the business plan only needs to be simple. The Chairman said that the parish council has previously concluded that the income from the car park will assist in the running of the toilets although no formal decision has been taken as to the proposed use for the building and the community benefit that would accrue. It was proposed by Councillor S Ratchford and seconded by Councillor J Luddington that Councillors S Reardon and R Anderson work on this with the Clerk and then submit the document to Cornwall Council. All Councillors voted in favour of this proposal. The proposal was therefore carried.

To receive and consider the service provided by AS Parking

The Chairman reported that AS Parking have been monitoring the car park since May 2015. He said that he has not heard from them and neither has information been sought from them. He said the car parking income is up compared to last year and the parish council is not paying someone to monitor the car park. Councillor S Reardon said that there has not been the huge public outcry that was expected. She said she thought that their services should continue to be used as it seems to be working. Councillor M Whell commented that he would like information on how many times they have visited the car park and how many car parking notices they have issued. The Chairman said that he did not see the relevance of this information to this discussion and commented that they are unlikely to provide this information as it would prejudice their commercial efficacy. Councillor R Anderson commented that there are advantages of having a uniformed, regular car park patrol and their signs in the car park are bright and modern. Councillor M Whell said that the parish council used to pay £2,000/year to monitor the car park but now the emptying of the car parking machine is done voluntarily by parish councilors. It was proposed by Councillor S Ratchford that the review of AS Parking be deferred until the November meeting of the parish council when the charging period in the car park has ended. There was no seconder for this proposal. It was proposed by Councillor M Whell and seconded by Councillor S Ratchford that the parish council discontinues with the services of AS Parking and a discussion takes place as to how the car park should be monitored next season. Three Councillors voted in favour of this proposal and three against. The Chairman had the casting vote and voted against the

proposal. The proposal was therefore not carried. It was proposed by Councillor J Luddington and seconded by Councillor S Reardon that the parish council continues with the services of AS Parking going forward and that they be informed that the charging season ends in on 31st October 2015 and recommences on 1st April 2016. Three Councillors voted in favour of this proposal and three against. The Chairman had the casting vote and voted in favour of the proposal. The proposal was therefore carried.

To receive and consider any other matters arising relating to the car park and toilets

Councillor J Luddington said the toilets are always immaculately clean.

14. Village Green

To consider parking on the village green for parish events

The Chairman reported that this matter has come before the parish council as a result of a request from a parishioner to enable the film club to set up the Dirty Dancing film on the village green. The Chairman said that events held on the village green include Big Lunches, one off events, carnival and film club events. He said that it is a public space and therefore a public amenity. Councillor S Anderson circulated a template as a procedure for making a formal application. It was proposed by Councillor S Reardon and seconded by Councillor J Luddington that this template be adopted as a procedure for making a formal application for events to be held on the village green and that the Clerk upload this document onto the website. All Councillors voted in favour of this proposal. The proposal was therefore carried.

To nominate Councillors to monitor the progress at Riverbank Cottage

It was agreed that Councillor S Ratchford would monitor progress at Riverbank Cottage.

15. Neighbourhood Plan

To receive and consider matters arising relating to the neighbourhood plan

Councillor S Reardon circulated the final draft of the detailed questionnaire produced by the neighbourhood plan steering group. She said that the questionnaire will be hand delivered to every adult in the parish and will be collected by hand one week later. She said that the questionnaire will not be available for completion online as there is insufficient expertise in the neighbourhood plan steering group to administer this and it is less personal online. She explained that the deadline for completion is 14th October 2015 and there will be a prize drawn consisting of three cash prizes drawn from the submitted questionnaires. Councillor J Luddington asked if incentivising the

return of the questionnaire is allowed. Councillor R Anderson said that it is. Councillor S Ratchford asked if returned questionnaires can be anonymous. Councillor S Reardon said they could and that if an anonymous questionnaire wins a prize in the draw, the money will be donated to the village hall. Councillor R Anderson said the questionnaire had been looked at by the expert in neighbourhood planning at Cornwall Council. Councillor S Reardon said that the steering group requests that the parish council pay for the printing costs of the questionnaire which will be £57 for 200 and £63 for 250 and also for the three prizes in the draw which total £175. The Chairman said that he thought the questionnaire was excellent and that incentivising of it was good in order to maximise the return. It was proposed by Councillor J Luddington and seconded by Councillor S Ratchford that the parish council pays the printing costs of the questionnaire and the prize money for the draw. All Councillors voted in favour of this proposal. The proposal was therefore carried.

16. Highways

To receive and consider matters arising relating to highways in the parish

Councillor R Anderson said that he had reported a substantial water leak on Church Hill and that the road will have to be closed in order to repair the leak.

17. Footpaths and Benches

To receive and consider matters arising relating to footpaths and benches in the parish

None.

18. Golant Heritage Group

To consider purchasing the calendars produced by Golant Heritage Group

Councillor J Luddington said that Golant Heritage Group is not asking for funding but want to give something back to parishioners in the form of calendars so that they will have something of Golant in their homes. She explained that on October 18th 2015, the Golant Apple Day will be held with the main events taking place in the village hall from 10am until 4pm. She said these will include a display of apples and the unveiling of the big tapestry to which many people have contributed. She said that the Golant Heritage group is also producing a booklet on apples. She explained that the idea is that the parish council buys the calendars at a cost of £5 each and they are delivered in December to each recipient of the December Pil. She said that approximately 120 calendars are needed and that the logistics of the delivery have been worked out by the Heritage Group. At this point, Councillors J Luddington and S Reardon, having previously declared an interest, left the room and took no further part in the discussion of this item. The Chairman clarified that £5 is the sale cost, so

effectively Golant Heritage Group is making a profit. Councillor R Anderson said this was the case although the profit was not huge. He suggested that the parish council pay for 200 calendars. Councillor M Whell said that this may be too many and it is undesirable to have lots left over. Councillors M Whell and S Ratchford suggested 150 calendars would be a more appropriate number which will enable households and everyone in the parish to receive one. It was noted that extra copies could be purchased from Golant Heritage Group if parishioners wanted to send them to friends and family. It was proposed by Councillor S Ratchford and seconded by Councillor R Anderson that the parish council pays for 150 calendars at a cost of £5 each, making a total of £750. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Councillors J Luddington and S Reardon returned to the meeting.

19. Golant Website

To consider paying the running costs of Golant website

The Chairman reported that he had received a request from Simon Funnell for the parish council to agree to pay the running cost of the website which is £100.66/year. He says that it was an initiative of the parish council and that if paid for by them, would be more evidence of the parish council furthering its aim of improving village connectivity. It was proposed by Councillor R Anderson and seconded by Councillor J Luddington that the parish council pays for the running costs of the website at a cost of £100.66/year for the next three years after which this will be reviewed. All Councillors voted in favour of this proposal. The proposal was therefore carried.

20. Signage Warning of High Tide

To consider additional signage warning road users of high tides

The Chairman reported that he had received an email from Golant Quay users committee about the provision of an additional sign to warn visitors of the road by the pub flooding at high spring tide. The email explains that almost every year several cars get caught in the tide and it is considered that between the quay users, Boatwatch, the pub and the parish council, it should be possible to organize a suitable sign and an arrangement to put it in place on the appropriate tides. The Chairman said he had received a further email from Bruce Fletcher saying that he did not see the need for another sign as there is already a sign in place which is easily seen from Water Lane. Councillor M Whell confirmed that cars have been flooded when parked outside the pub so clearly people have not seen the existing sign. He said the provision of an additional temporary sign will add to the warning. Councillor R Anderson said that clearly the existing sign is not working effectively. It was proposed by Councillor S Ratchford and seconded by Councillor R Anderson that the parish council supports the principle of the ability of the Quay Users to erect a temporary sign in an appropriate location to

warn of flooding at high tide. All Councillors voted in favour of this proposal. The proposal was therefore carried.

21. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 13th October 2015

The date of the next meeting will be on Tuesday 13th October 2015, commencing at 7:15pm at a venue to be confirmed.

There was no further business and the meeting was closed at 9:25 pm.

ST SAMPSON PARISH COUNCIL MEETING

22ND SEPTEMBER 2015

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
5 (page 3)	Email photograph to Clerk for inclusion on parish council website	SB
5 (page 4)	Ask Andrew Van den B to investigate how and where the benches and tables could be marked without spoiling the aesthetics of them	JL
6 (page 4)	Respond to Dave Luck regarding extended charging period for car park and the decision regarding the continued use of AS Parking	CH
6 (page 4)	Write to Mr and Mrs Wallace Jones saying that the parish council would like to formalize previously made decisions on the right of way and easement and asking them if they are happy to proceed on that basis	SB
13 (page 7)	Complete CAT and submit to Cornwall Council	RA/SR/SB
13 (page 7)	Inform AS Parking of end of charging period	

	for car park and recommencement on 1 st April 2016	SB
14 (page 8)	Upload template for making a formal application for events to be held on the village green onto website	SB