

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON
TUESDAY, 28TH JUNE 2016 AT 7:15PM IN GOLANT VILLAGE HALL,
GOLANT**

Present: Councillors C Hunter (Chairman), J Luddington, S Fitzgerald, R Anderson and M Whell.

Cornwall Councillor David Hughes
Sue Blaxley (Parish Clerk)

18 members of the public

The Chairman opened the meeting at 7:18pm. It was proposed by Councillor C Hunter and seconded by Councillor J Luddington that a total of 30 minutes be allowed for public participation. All Councillors voted in favour of the proposal. The proposal was therefore carried

Public Participation

Debbie Pugh Jones read out the following report: "I represent a group of villagers who are unhappy about AS Parking being employed to police Golant's parking spaces as we believe they operate in an unscrupulous and overly harsh manner. Judy Harrison apologises for not attending as she is away. She asked me to tell you: "I was given a ticket when I had gone to the Boathouse at 10 am to see that everything was in order after the Bell Ringers' Concert for 70 people. I do not have my own parking at the Boathouse so I paid 20p for half an hour thinking this would be sufficient for a quick tidy up. We returned to the car 15 minutes late to find a ticket for £100. I was extremely annoyed as there were only a couple of cars in the parking area so early in the morning. The fine seemed exorbitant for such a short overstay, £100 for 15 minutes, and was particularly annoying as I had been pleased to let the village use the Boathouse for their concert.

Clive had gone away for a few days and left his car in a parking bay near the Quay at a time of year when there are no parking charges. But, by March 3rd, he had three parking tickets – in my opinion completely unreasonable. We had to call him and get him to return to the village to prevent him getting even more tickets. Why do we start our summer charging at the beginning of March when other towns do it after Easter or even as late as May 1st?

Steve and Anne Marie send their apologies because of work commitments. They have asked me to make their views known. Steve has had several upset people come into the pub who have had problems with the car park operators. They have commented that it such a shame that a beautiful location is spoilt by such parking issues. Steve said: "It seems the grace given before has gone. We can only wait to see the gains our parish council make in taking the decision they did. But does it out weigh the kindness of this little village to visitors and locals whom we need to visit us regularly?."

Ruth gives more examples of unacceptable practices:

“Guests paid the correct fee but with two separate tickets and got a parking ticket for that! Guests got tickets when the machine had been broken for days. One motorist bought 2 tickets for his trailer but got a ticket for crossing the line between the 2 spaces. Last week I was particularly angry. I told a friend to park in the Sawmills space as she'd turned up early to pick her son up from canoe club as she was worried about parking. She got a ticket because she wasn't displaying a Sawmills permit. I wouldn't physically have been able to get the permit to her in the 8 minutes they issued the ticket. I also have an issue with them giving parking tickets to Sawmills bays that have already been paid for! We don't need them to police them. Why would we want that when they keep slapping tickets on guests' cars?”

Napier Cottage B and B said: “It was an exceptionally high tide and a guest could not reach her car in the morning to move it or pay for another ticket – she had no wellingtons. She left it half an hour till the tide receded only to find a ticket on it. I have seen the parking wardens checking cars at 8am – is that really necessary? Those I represent would formally ask St Sampson Parish Council to end the contract with AS Parking and revert to the previous system which was fair, decent and ethical. As I understand it a villager patrolled the car park, licensed by the Council, with a mandate to issue tickets, for several years, without a problem mainly it being due to common sense... Engaging a company such as AS to 'control' motorists in such a punitive manner, whilst having no control over that company is a disservice towards the very people who are providing an income to the parish. AS's heavy handed approach is disproportionate. The vast majority of those suffering exorbitant fines are not blatantly ignoring the parking regulations and do not deserve to be punished this way.”

Jeremy Pearson said that he thought a quiet word with AS Parking would be an appropriate way forward asking them to act more tolerantly. He said he was the recipient of a ticket for parking his trailer across the lines of a parking bay and that he had made an unsuccessful appeal.

Adrian Morgan explained that he has owned a boat for 8 years and uses the car park. He said that he returned 9 minutes after his parking ticket had expired and received a PCN for £100. He said that he has offered AS Parking £10 to compensate for loss of income. He said there is a lot of negative press about AS Parking posted online. He said that he thinks the car park does need policing but more leniency is needed. He said that he saw the AS parking operative place the PCN on Jeremy Pearson's trailer and in doing so was quite gleeful.

Stuart Young asked if AS parking issue a list of the PCN's they have issued. The Chairman said they did on request. Stuart said the fines do not benefit the village as the money goes to AS Parking. He also said that the task of emptying the car parking machine of money was not advertised in the village. The

Chairman said that the parish council does not have the resources to empty the machine of money themselves and had therefore asked AS Parking to do it. He explained that this complies with the parish council's financial regulations.

Karen Wells said that she used to manage the car park and only issued fines if it was absolutely necessary. She said that a warning letter would often suffice to deter people from parking in the car park without paying the necessary fee. She said she used to empty the car parking machine of money too and would be happy to undertake both jobs again free of charge.

David Johns spoke in respect of planning application reference number PA16/04587 for a change of use to allow the opening of a seasonal café within the boatshed at The Boatshed, Golant. He explained that he intended to serve drinks and snacks but not hot food or alcohol. He said the food and drink would be mainly sold to the paddlers although passers-by would be welcome to make purchases too. He said that the pub and hotel are often closed when the paddlers need refreshments. Adrian Morgan commented that he has often been asked if there is a café in the village so he is supportive of the application.

Adrian Morgan said that the parish council should be aware that the planning application reference number PA16/04655 for a granny annexe at plot adjacent to Swingle Tree, Golant involves the erection of a garage on an existing blind corner in Gumms Lane.

Maurie Parsons said that following the decision at the last parish council meeting to remove one of the goals from the village green, there has been quite a lot of negative feeling regarding its removal. He said that he had asked Councillors if three of them would sign a special motion requesting that this decision be revisited as opposed to waiting 6 months before discussing it again. He said that he thinks that the goal has been removed because it was unsafe but it only needed some minor maintenance to replace the QRS. He questioned why, if it was removed because it was unsafe, did it take 5 weeks for this matter to be actioned. He explained that some parishioners do use the football pitch and many visitors who use it are families of parishioners. He said that removing one of the goals is a loss to the village. He said that the Air Ambulance pilot who landed his helicopter on the village green a few weeks ago had said that he would prefer the goal not to be there but that it did not have to be removed. He said that the Ambulance Control Unit could have a list of parishioners who are able to move the goal in the event of a helicopter needing to land and a similar list could be kept in the village. He said that, irrespective of the parish council's standing orders stating that a decision cannot be revisited within 6 months of it being made, that this decision be reconsidered at this meeting.

Jackie Fletcher said that her grandchildren and their dad use the goals and there are younger children living in the village who will soon want to play football. She said that adults use the goals too and that she would like a compromise to be reached. Penny Parsons said that she agrees with the comments made by

Maurie and Jackie. She said that the village green is the only flat area in the village and she cannot understand why one of the goals has been removed. Janet Gore said that she can see the village green from her house and that she sees lots of children enjoying using the goals.

Alistair Barr introduced Paul Trudgian, Madelaine Trudgian and Anna Gilchrist from Castledore Rowing Club. He said that Madelaine and Anna are both west of England champion rowers and that there are 7 parishioners who are members of the rowing club. Madelaine said that they are supported by a group of volunteers who train and cox them as well as drive their boats to competitions. She said they have started to promote the club and that they now have 50 junior and senior members. She said they give up their time to train which they really enjoy and that, last year they were part of a quad who won the junior U14 west of England championships. She said they are now in the U15 age group which makes competitions more difficult. Madelaine said that a blade snapped at the last competition and at national events, some clubs are using ex USA Olympic boats and theirs is really old. She explained that, in order to compete at a higher level and row at a good standard, better equipment is needed. Paul Trudgian said that it is a thriving club and that they are rowing against clubs with better equipment. He said that a lot of work is being done to promote the club and to put it, the county and the village "on the map". He explained that a new boat would cost approximately £9,000 - £12,000, a cox box and fittings would cost approximately £800 and blades approximately £1,000. He said that any financial assistance would be very much appreciated.

Penny Parsons said that she had read in the Cornish Guardian that there is a move to reinstate the Lostwithiel to Fowey railway. She said it would be beneficial if the parish council could support this. The Chairman said this matter would be discussed at the meeting of the parish council in July.

1. Apologies

Apologies for absence were received from Councillor S Ratchford.

2. Election of Vice Chair

It was proposed by Councillor R Anderson and seconded by Councillor J Luddington that Councillor S Fitzgerald be elected as Vice Chair. Councillor S Fitzgerald said that she did not have sufficient time to give the position the commitment it deserves and needs. It was proposed by Councillor J Luddington and seconded by Councillor S Fitzgerald that Councillor R Anderson be elected as Vice Chair. There were no other nominations and the proposal that Councillor R Anderson be elected as Vice Chair was carried unanimously.

3. To confirm the minutes of the meeting held on Tuesday 31st May 2016

The minutes of the meeting held on the 31st May 2016, having previously been circulated, were agreed as an accurate record.

4. Declaration of interest in items on the agenda

Councillor J Luddington declared a prejudicial interest in planning application reference number PA16/04587 for the change of use to allow the opening of a seasonal café within the boatshed at The Boatshed, Golant as the site is adjacent to her property. Councillor C Hunter declared a prejudicial interest in item 20 on the agenda as three members of his family are members of Castledore Rowing Club.

5. Planning

To receive and consider the following planning applications:

PA16/04587 – Application for change of use to allow opening of seasonal café within the boatshed at The Boatshed, Golant

Councillor J Luddington, having previously declared an interest, left the meeting during discussion of this item. Councillor R Anderson said that he thought this proposal was for a well overdue facility for the village and that he could not see a valid objection to it. It was proposed by Councillor R Anderson and seconded by Councillor S Fitzgerald that this application be supported. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Councillor J Luddington returned to the meeting.

PA16/04655 – Application for a granny annexe at plot adjacent to Swingle Tree, Golant

Councillor R Anderson said that this proposal represents a classic infill development. He said that a 1960's photograph shows a barn on the site and that it would be beneficial to bring a building back into use. He commented that the neighbourhood plan questionnaire analysis supports infill development. Councillor J Luddington said that given the nature of Gumms Lane, some sort of traffic management plan is needed during the build to protect the interests of the occupiers of neighbouring residential properties. Councillor M Whell said that he supports the application and acknowledges that some disruption may be caused during the building works. It was proposed by Councillor R Anderson and seconded by Councillor J Luddington that this application be supported subject to a cautionary note about the need for some form of traffic management plan during the build to protect the interests of the occupiers of neighbouring residential properties. All Councillors voted in favour of this proposal. The proposal was therefore carried.

6. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Installation of salt bin (MW)

Councillor M Whell reported that he had not yet actioned this matter.

Informal chat with Mr and Mrs Laughton regarding gates and sign in the alleyway to the village green (RA/CH)

The Chairman reported that he had not yet had the opportunity to speak to Mr and Mrs Laughton. The Chairman said he would action this matter.

Ask Andrew Van den Broek to undertake the restoration works to the fingerpost sign (CH)

Councillor J Luddington reported that she had actioned this matter and that Andrew Van den Broek will undertake the works but he is busy at the present time.

Ascertain if the tree inspector inspected the correct tree on Water Lane (SB)

The Clerk reported that she had actioned this matter and that the tree inspector has advised that he has inspected the trees of concern, which are large mature beech which overhang the road and adjacent gardens. No significant defects or signs of instability were found, and no action is needed from a highway perspective. The highways department has said that if there are concerns from residents then it might be prudent for the parties involved to negotiate some pruning to lessen the weight and overhang of the properties, something that perhaps could be co-ordinated locally. Councillor R Anderson said that the parish council could write to the landowners and inform them of these recommendations. The Chairman said that if the parish council writes to them, they would have to write to everyone with trees on their boundaries. Councillor M Whell said that coppicing could be done locally if needed and that there is no need to write to individual landowners. Councillor S Fitzgerald said that if the landowners will not coppice their trees, the Highways Department has to intervene if the trees are detrimental to highway safety. It was proposed by Councillor J Luddington and seconded by Councillor R Anderson that the Clerk drafts a notice saying that the parish council has some concerns about trees abutting the highway and that all landowners are encouraged to coppice their trees. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Provide title document for pub for community asset application (CH)

The Chairman reported that he had not yet actioned this matter.

Instruct Nalders to respond to the correspondence from Mr and Mrs Wallace-Jones (SB)

The Clerk reported that she had actioned this matter.

Ask Andrew van den Broek to attend to minor repairs to play equipment as identified in the Playsafety inspection report (SB)

The Clerk reported that she had actioned this matter.

Ask Andrew van den Broek to remove the goal post nearest the playground (SB)

The Clerk reported that she had actioned this matter.

Ask Dave Jenkinson to trim the length of the upper downs path (SB)

The Clerk reported that she had actioned this matter and that the works will be completed very soon.

Ask Glenn Humphries Landscaping to undertake the annual cut of Tinnies Lane (JL)

Councillor J Luddington reported that she had actioned this matter and that the works will be completed very soon.

To receive and consider reports on any other matters arising from the previous meeting

None

7. To receive the Chairman's Communications

The Chairman reported that he had had email exchanges with Stuart Young regarding the parish council's website and with Maurie Parsons regarding the removal of the goal from the village green. It was noted that all Councillors had received copies of these email exchanges.

8. To answer any questions from Councillors, previously notified to the Clerk

None.

9. To receive a report from the Clerk

None

10. To receive reports from -

a) Police

The Chairman read out a report from PC Lloyd Paynter which read as follows: "I am delighted to say that there have been no reported crimes for the Parish since I saw you at the AGM in May. I continue to work very closely with our excellent Boatwatch and, as usual they have been very pro-active with both their on the water and land based patrols.

I have recently circulated details (to the Boatwatches) details of marine based crime in Devon. This highlights the need for us all to be on our toes when it comes to looking out for any suspicious people. As ever, I encourage anyone with any concerns to contact me directly. I am always happy to look in to information I receive, a small snippet of information can often be priceless.

Some members of the Boatwatch recently attended a presentation by the Border Agency and I have been to St Mawgan to receive an update on Counter Terrorism, smuggling and illegal immigration. Everyone can play a part in trying to reduce this type of crime, awareness is everything.

Please find attached a poster showing the Police Surgeries for the next six months. The surgeries continue to be a big success at Golant."

b) Cornwall County Councillor

Cornwall Councillor David Hughes said that the Planning Inspector has approved 99% of the Cornwall Local Plan and that it could be adopted by the Council in September or October 2016. He said that the target housing figure of 55,000 has been accepted. He explained that there will be a simultaneous review of the constituency boundaries and governance and that he will be examining extant planning permissions in an attempt to identify areas that are likely to be put forward for development in the next six years as this determines the constituency boundaries for Cornwall Council. He said that parish councils will be consulted on the proposed revisions to the boundaries.

11. To authorise the signing of orders for payment, including -

South West Water (water for toilets) - £8.50

Mrs S Blaxley (May 23rd 2016 – June 21st 2016 salary/ expenses) - £337.47

Cornwall Council (Rent for car park) - £166.67

Glenn Humphries Landscaping (Grass cutting) - £156.00

CORMAC (toilet cleaning) - £323.66

It was proposed by Councillor R Anderson and seconded by Councillor M Whell that all of the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

12. To receive correspondence from :

- a) Cornwall County Council

None.

- b) Others

None.

13. Finance Report

To receive a current financial statement of the accounts

The Clerk reported that, this month, income of £100 had been received from Cornwall Council towards the preparation of the Community Emergency Plan. She said the accounts balance at £22,278.28. The Clerk explained that the parish council faces conflicting pressure in terms of reducing its capital reserves and the amount of money that can be donated under Section 137 of the Local Government Act 1972. She said that under that act, parish councils can only donate a certain amount of money to outside organisations in any one year. The amount is a set figure multiplied by the number of electorate. The amount for 2016/17 is £7.42 for each person on the electoral roll which in St Sampson's case is 191 which equates to £1,474.52. She said that the parish council has already donated £1,000 to the Church and £373.22 to the village hall for broadband. However, whilst the payment was made for the latter in this financial year, the resolution was in October 2015 so it could be argued that that came from last year's allowance. She concluded by saying that the "bottom line" is that there is only £474.52 left to donate in 2016/17.

The Chairman signed the cash book.

14. Golant Car Park and Toilets

To receive and consider complaints regarding AS Parking

The Chairman reminded everyone that AS parking has been engaged by the parish council to "police" the car park, at no cost to the parish council. He explained that they were initially hired for 3 months and that during that period of time, there were limited negative views about the operation so they were engaged on a permanent contract. He said that this contract can be terminated

giving 1 months' notice. The Chairman explained that prior to this, the parish council employed a car park warden to police the car park. He said the cost of this was £2,000pa. He explained that the parish council resolved to save this money and to put it to better use elsewhere, leaving AS Parking to undertake the job they are experienced at doing. The Chairman said that he has listened to the comments of the public although some caution must be exercised as some of the comments could be deemed to be hearsay. He said that to put the matter into context, AS Parking has informed him that they have issued 30 PCNs this season over 120 days over 20 spaces which amounts to one PCN/week.

Councillor M Whell said that his gut feeling is that takings from the car park have not increased significantly since AS Parking has been engaged to police the car park. The Chairman said that someone could be employed to police the car park but unlike before when a car park warden was employed, the parish council has to pay for the running of the toilets so employing a car park warden could divert funds from elsewhere. Councillor S Fitzgerald asked if the fee of £100 for a PCN is negotiable. The Chairman said this fee is their terms. Councillor J Luddington said that it would not be prudent to suddenly have no one policing the car park. She said that AS Parking should be given an opportunity to comment on the issues raised. The Chairman agreed with this view, stating that if the contract with AS Parking is terminated, a contingency plan needs to be put in place. He said that AS Parking should not be aggressive or heavy handed. Councillor R Anderson said that some of the complaints are from parishioners who want the car park to be used as a piece of wasteland to which he is absolutely opposed. He said that, at the moment, all the car parking revenue comes directly to the parish council and the parishioners benefit. He said the parking charges are very low and that some refuse, on principle, to pay. He said the parish council must have control over the car park and policing it also helps to keep crime and graffiti down. He said a degree of reasonableness is needed so that, for example, if every effort has been made to pay (such as by buying two tickets instead of one), no ticket should be issued or if the machine is broken, no ticket should be issued and that the grace period could perhaps be extended to 15 minutes. Councillor M Whell commented that AS Parking's sole aim is to make money and reasonableness will not work. The Chairman said they are ruthless and the operatives are paid to do a job and that job is to enforce parking charges. Councillor M Whell said that he thinks they should be given 1 months' notice immediately which could be rescinded if the parish council is happy with AS Parking's case as presented at the parish council meeting in July. The Chairman said that one option is to allow the car park to self-regulate. He said that AS Parking must be given the opportunity to address the concerns raised and that it is important that they are informed that the parish council and the parishioners have some concerns about their practices. It was proposed by Councillor M Whell that AS Parking be given 1 months' notice immediately and that they be invited to address concerns at the meeting of the parish council in July at which time their contract can either be terminated immediately or retained. There was no seconder for this proposal. It was proposed by Councillor C Hunter that the concerns raised be sent to AS Parking and that they be asked to respond in time

for the next parish council meeting in July at which time their contract will be reviewed. This proposal was seconded by Councillor R Anderson. All Councillors voted in favour of the proposal except for Councillor M Whell who voted against. The proposal was therefore carried.

To receive and consider any matters arising relating to the toilets and car park

None

15. Village Green

To consider the provision of new play equipment in the playground

It was noted that no costings had yet been received from Milly. It was agreed that this matter would be discussed at the next meeting of the parish council.

To receive and consider any other matters arising relating to the village green

The Clerk explained that standing order 7a states that “A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 9 below, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee”. She said that no special motion had been received so the issue of the football goal could not be discussed at this meeting.

16. Neighbourhood Plan

To receive and consider matters arising relating to the neighbourhood plan

Councillor R Anderson said that he had attended two training days and that his aim was to produce a readable neighbourhood plan by the end of October 2016. He said it was important to establish good links within the CNP in respect of neighbourhood plans and that the next meeting of the CNP would be on 25th July 2016.

17. Highways

To receive and consider matters arising relating to highways in the parish

None

18. Footpaths and Benches

To receive and consider quotations for benches for the village green

The Clerk reported that she had received a request from Sue Reardon that the parish council funds the cutting of James diagonal path across the Downs. The Chairman commented that this path is an informal path as opposed to a PROW designated by Cornwall Council. Councillor R Anderson said that it is important to keep on top of the maintenance of the paths. The Chairman said that no one maintains the paths other than volunteers or the parish council and that it is a useful community asset. Councillor S Fitzgerald said that the path is a valuable community asset. Councillor J Luddington suggested obtaining quotations for the work but the Chairman said the path may become too overgrown by the time quotations have been considered. It was proposed by Councillor S Fitzgerald and seconded by Councillor R Anderson that the Clerk asks Dave Jenkinson to cut this diagonal path. All Councillors voted in favour of the proposal. The proposal was therefore carried.

19. Community Emergency Plan

To receive and consider matters arising relating to the community

None

20. Castle Dore Rowing Club

To receive and consider a request from the rowing club for financial assistance towards the purchase of some new equipment

The Chairman, having previously declared an interest, left the room during discussion of this item. Councillor R Anderson took the Chair. He reminded everyone that a presentation had been made by Castledore Rowing Club. He said that the request had come from young people who are local to Golant and who have national reach in terms of their ability which has been demonstrated in recent competitions. It was agreed that the principle of a donation was accepted. Councillor S Fitzgerald said she was mindful of the limits on Section 137 expenditure as outlined by the Clerk under minute 13 but this limit could be exceeded with justification. She said it needs to be a reasonable amount of money that is donated but that councillors also need to be mindful of future requests for financial assistance. She suggested a maximum of £1,000 should be donated. Councillor J Luddington said she thought a maximum of £800 should be donated. Councillor M Whell commented that this is a very worthwhile cause. It was proposed by Councillor S Fitzgerald and seconded by Councillor M Whell that a donation of £1,000 is made given that this is a high profile cause at national level, it is an asset to the village, it is an established club and that the money is for young people whose achievements everyone is proud of. Councillors S Fitzgerald and M Whell voted in favour of the proposal and Councillors J Luddington and R Anderson abstained from voting. The proposal was not therefore carried. It was proposed by Councillor J Luddington and seconded by Councillor R Anderson that a donation of £800 be made. All

Councillors voted in favour of the proposal except for Councillor M Whell who abstained from voting. The proposal was therefore carried.

The Chairman returned to the meeting.

21. Internal Auditor's Report

To receive and consider the internal auditor's report for 2015/16

It was noted that all Councillors had received a copy of this report prior to the meeting. The Clerk read out the recommendations in the report: the Council should ensure that expenditure incurred is within the council statutory powers (especially grant expenditure) and if not whether it should be given within the S137 provision; for consistency and an audit trail, VAT should be reclaimed against the financial year in which it is incurred; the council should consider whether the current frequency of reporting expenditure against the revenue budget is adequate; the council should ensure the accuracy of the asset register is co-terminus with the end of the financial year. It was proposed by Councillor J Luddington and seconded by Councillor R Anderson that the internal auditor's report be accepted. All Councillors voted in favour of the proposal. The proposal was therefore carried.

22. Standing Orders, Financial Regulations, Asset Register, Financial Risk Assessment and Internal Financial Controls

To adopt the standing orders, financial regulations, asset register, financial risk assessment and internal financial controls for 2016/17

It was noted that all Councillors had received copies of these documents prior to the meeting. The Clerk said that some minor changes had been made to the documents to reflect the new procurement rules, authorized expenditure limits without the need for quotations to be obtained, the use of AS Parking to empty the car parking machine and the addition of the new bench to the asset register. It was proposed by Councillor R Anderson and seconded by Councillor S Fitzgerald that these documents be adopted for 2016/17. All Councillors voted in favour of the proposal. The proposal was therefore carried.

23. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 26th July 2016

The date of the next meeting was confirmed as Tuesday 26th July 2016 in Golant Village Hall commencing at 7:15pm.

There was no further business and the meeting was closed at 9:27pm.

ST SAMPSON PARISH COUNCIL MEETING

28th June 2016

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
6	Installation of salt bin	MW
6	Informal chat with Mr and Mrs Laughton regarding gates and sign in the alleyway to the village green	RA/CH
6	Draft a notice saying that the parish council has some concerns about trees abutting the highway and that all landowners are encouraged to coppice their trees	SB
6	Provide title document for pub for community asset application	CH