

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 23RD OCTOBER 2018 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT

Present: Councillors R Anderson (Chairman), D Johns, D Jenkinson, S Phillis and D Pugh-Jones

5 members of the public.

Sue Blaxley (Clerk to the Parish Council)

The Chairman opened the meeting at 7:15pm.

Public Participation

Graham Estlick asked how Councillor J Pomeroy is progressing with the contract with GHL for the grass cutting. The Chairman confirmed that a contract has been drafted and the charge per cut will be £75 plus VAT. Graham Estlick said that the grass area in front of his house has not been cut for a long time and that the grass on the village green also needs cutting. He said that he would like the strip of grass in front of his house removed and replaced with gravel. He said this would facilitate parking and be more visually pleasing. Councillors agreed that this was a positive suggestion.

1. Apologies

Apologies were received and accepted from Councillors J Pomeroy and A Van den Broek.

2. To confirm the minutes of the meeting held on Tuesday 25th September 2018

The minutes of the meeting held on Tuesday 25th September 2018, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

None

4. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Ask Village Hall Management Committee for their views on putting a board in the village hall with the names of previous Chairs of the parish council written on it - DPJ

Councillor D Pugh-Jones said that the Village Hall Management Committee did not support this idea and suggested that the information could be put on the parish council's website.

Apply weedkiller to area to rear of toilets - AVB

It was noted that this matter is outstanding.

Purchase yellow paint and re paint yellow lines opposite the car park and in the turning circle - AVB

It was noted that this matter is outstanding.

Draft contract for Glenn Humphries Landscaping - JP

The Chairman explained that Councillor J Pomeroy had actioned this matter and that Glenn Humphries Landscaping have agreed to the contract.

Investigate long term solution for exposed rock in play area - AVB/RA

The Chairman said that he and Paul Meredith had removed the exposed rock.

Request specialist inspection of large dead tree at Torfrey and embankment at Water Lane - RA

The Chairman said that an Inspector from Cornwall Council had visited the site today and will be reporting in due course.

To receive and consider reports on any other matters arising from the previous meeting

The Chairman said that Cornwall Council Planning Department had investigated the complaint regarding the felling of a huge swath of trees and the creation of large flat areas leading down to the River Fowey on land on the southern bank just beyond the old boat house opposite St Winnow point. He said that Cornwall Council have concluded that the alteration of the land levels as a result of tree felling do not constitute a breach of planning control and that no further action will be taken by them.

5. To receive the Chairman's Communications

The Chairman said that he had received extensive correspondence regarding the issue of speeding traffic in the village as well as suggestions regarding the erection of signs and convex mirrors to address the problem. The Chairman explained that he had replied to the parishioner who wanted signs erected

regarding children playing. He said that he had explained to the parishioner that, in the absence of appropriate powers, the parish council would not be taking any action. The parishioner said that she will continue to erect temporary signs as she considers appropriate. The Chairman said that another parishioner has suggested general traffic calming measures through the village. Councillor D Pugh-Jones said that six parishioners are concerned about traffic speeding through the village. She said that there are many pedestrians on the highways and there are no pavements so she considers that the parish council has a responsibility to work with Cornwall Council in an attempt to address the problem. Councillor S Phillis commented that the parish council was intending to ask members of the Rowing Club to be vigilant about their speed when driving through the village. He said that it may be an idea to erect an additional sign on the "Golant" sign at the entrance to the village asking motorists to drive safely through the village. He also suggested writing to businesses in the parish asking them to speak to their customers and ask them to be vigilant about their driving speed. Councillor D Johns said that 20mph signs could be erected and that consideration should be given to the installation of sleeping policemen in the village. Councillors agreed that motorists should be driving more slowly in the village. However, the Chairman said that the parish council should be spending its time and resources on matters within its powers. Councillor D Pugh-Jones said that she would raise the issue with Cornwall Council Highways Department to ascertain if there is a collaborative approach forward. The Chairman said that the matter could be considered at the November meeting of the parish council if councilors, having spoke to Cornwall Council, can formulate a plan as to the way forward to address the issue of speeding traffic.

Councillor D Pugh-Jones said that Water Lane will be closed for one month starting at the end of the week which will divert traffic through the narrowest part of the village. She said that the parish council could erect temporary signs asking motorists to drive with care. The Chairman said that the statutory notices will be erected and if these are not considered to be satisfactory, additional signs can be requested.

The Chairman said that he had attended a meeting of the Community Network Panel at which the theme was preventing crime and disorder. He said the appropriate representatives attended and that he will place some literature from the meeting in the village hall. He said that the number of Community Support Officers in Devon and Cornwall has been reduced from 300 to 200. He said that the next meeting will be on 20th January 2019 and the theme for discussion will be health and social well-being.

The Chairman said that he had received correspondence from the Applicant's Agent who is intending to submit a further planning application for the Cormorant Hotel. He explained that the Applicant's Agent had suggested a private meeting with councilors but that the planning protocol adopted by the parish council in 2016 does not allow for this. As a result, the Applicant's Agent has arranged a public presentation on 14th November in Golant Village Hall. The Chairman said

that the parish council will publicize the event and support it by councilors being present.

Councillor D Pugh-Jones said that a parishioner has questioned whether there is a Police Neighbourhood Watch in Golant. The Chairman said there is not but Boatwatch is an effective crime prevention organization.

6. To answer any questions from Councillors, previously notified to the Clerk

None

7. To receive a report from the Clerk

None

8. To receive reports from -

a) Police

None

b) Cornwall Councillor

The Chairman said that Cornwall Councillor A Virr reminded the parish council that Water Lane will be closed for one month.

9. To authorise the signing of orders for payment, including -

Mrs S Blaxley (September 16th 2018 – 15th October 2018 salary/ expenses) - £358.09

Cornwall Council (Rent for car park – October 2018) - £166.67

South West Water (Water for toilets – September 2018) - £39.95

Cormac (Toilet cleaning – September 2018) - £188.87

Fowey Harbour Commissioners (Electricity for Boatwatch Hut July, August and September 2018) - £33.85

HMRC Employee Tax/NI September 2018) - £93.00

It was proposed by Councillor R Anderson and seconded by Councillor D Johns that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

10. To receive correspondence from:

a) Cornwall Council

The Chairman said that Cornwall Council has published its draft budget for 2019/20 and it has to save £70million over the next four years. In this respect, they propose to increase council tax by 3.99% from April 2019 and they plan to save money by working differently and creating additional income from car parking and planning fees. The Chairman said there is an open day at Cornwall Council on 7th November 2018 regarding the draft budget.

b) Others

Councillor D Johns read out an email from the Mayor of Fowey Town Council regarding the proposed cycle path from Lostwithiel to Fowey. In that email, the Mayor agreed that the public rights of way team at Cornwall Council need to reassess the modification order to the definitive map and she has said that she will ask a solicitor to look into the matter. Councillor D Johns said that he will ask a representative from Fowey Town Council to walk the route of the proposed path with him. It was agreed that the preference would be for the route to be a cycleway, footpath and bridlepath only with motor vehicles of any sort prohibited.

11. Finance Report

To receive a current financial statement of the accounts and review income, expenditure and budgeting.

The Chairman said that Councillor J Pomeroy has drawn a graph showing the level of parish council reserves since 2016. He said that the level of reserves in 2016 was £25,000 and is now approximately £15,000. The Clerk reported that the accounts balance at £15,316.93 which includes income of £1, 906.91 from Cornwall Council as the second half of the precept for 2018. The Chairman signed the cash book. It was noted that the precept for 2019/20 will be discussed at the next meeting of the parish council.

12. Golant Car Park and Toilets

To receive and consider any matters arising relating to the toilets and car park

The Chairman said that the car park will be taken out of service on 31st October 2018. He commented that it has been a successful year in that he has not been made aware of any complaints regarding the imposition of parking fines. He said that the yellow lines will be re-painted in due course. It was noted that the rubbish bins are in a poor state of repair. It was agreed that removing the bin from the top end of the quay has been successful in that less rubbish is being deposited at the top end of the quay. The Chairman said that he had met with Cornwall Council's Network officer who is attempting to obtain a priority list for the devolution of Cornwall Council's assets. The Chairman said that the toilet seems to be clean and that all the services in it are working properly.

As a point of order, the Chairman asked that councillors refrain from accessing the internet during parish council meetings.

13. Village Green

To receive and consider any matters arising relating to the village green

The Chairman emphasized that councilors must undertake a weekly check of the parish council's assets and inform the Clerk that the check has been done. Councillors D Pugh-Jones and S Phillis apologized for not completing their checks. Councillor D Jenkinson reported that he had undertaken a check and that the grass was very long under the benches on the village green and in the playground and the sundial was invisible due to the long grass. The Chairman said that he would ask Councillor J Pomeroy to include grass cutting in the playground in the contract with Glenn Humphries Landscaping. Councillor D Jenkinson also reported that there is a large crack in the retaining wall on the left-hand side of the path going towards the north end of the Pill. He said that there are also a number of derelict boats in the Pill as well as a number of logs which have been gathered at the north end. In addition, Councillor D Jenkinson said that the D rings on the swing may need replacing. The Chairman said he would have a look at the D rings. He said that consideration needs to be given as to remedial action that should be taken in respect of the surface in the playground as it is in a poor state of repair. It was agreed that councilors would inspect the surface on 14th November 2018 and consider the options and report to the next meeting of the parish council. The Chairman said that the back rest of two of the benches are broken. Councillor S Phillis said he would repair them. The Chairman said that he had moved the goal posts as the area in front of them is very muddy. He said he will reinstate them when the grass has recovered. Councillor D Pugh-Jones suggested that a sign could be erected in the playground asking people to contact the parish council if they consider there is a problem with the facility. Councillors did not support this idea.

Councillor S Phillis said that the area to the rear of the toilet building needs clearing of weeds and it may be a good idea to undertake some preventative measures in respect of these weeds, such as the laying of a membrane.

The Chairman said that the turning area at the end of the quay is completely covered in leaves and the yellow lines are totally obscured. It was proposed by Councillor R Anderson and seconded by Councillor S Phillis that the Chairman asks Ollie Reed to remove these leaves. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Councillor S Phillis said that his wife will repaint the wrought iron sign at the Castledore junction. Some discussion took place as to how to progress with the refurbishment of the village map. It was agreed that the parish council would ask for volunteers to assist with this project.

Councillor D Johns explained that the river clean-up had recently taken place and that a village clean up of litter had also taken place on the same day. The Chairman thanked Councillor D Johns and all those involved, on behalf of the parish council, for their efforts in this respect.

14. Neighbourhood Plan

To receive and consider matters arising relating to the neighbourhood plan

None

15. Highways

To receive and consider matters arising relating to highways in the parish

The Chairman said that some of the hedges adjacent to the highways have been cut by Cornwall Council in accordance with their statutory responsibility but that those hedges which are the landowners' responsibility have not been cut. He said that Cornwall Council has written to some landowners asking them to trim their hedges.

The Chairman said that he was in receipt of extensive correspondence from Jim Russell complaining about the lack of replies from Cornwall Council to his emails and the fact that he considers that Cornwall Council Highways Department is responsible for cutting the trees in the embankment in Water Lane and that they have not been cut. It was noted that a specialist inspection of a large dead tree at Torfery and a specialist inspection of the embankment in Water lane had been requested.

Councillor D Pugh-Jones asked what action had been taken in respect of salt bins in the parish. The Chairman said that he had reported the matter of the broken salt bins to Cornwall Council and that they have said that the matter will be actioned in due course.

Councillor D Jenkinson said that a parishioner had requested that a convex mirror be installed at the junction of Church Hill and Water Lane. It was agreed that convex mirrors can be useful on private land but if they are installed adjacent to the highway, there is a danger that motorists can be dazzled by them. In addition, it was agreed that motorists have to be driving at a slow enough speed to benefit from convex mirrors. Councillor D Jenkinson said he would seek the views of Cornwall Council.

16. Footpaths and Benches

To receive and consider matters arising relating to footpaths and benches in the parish

It was agreed that the footpaths will not be cut again until the Spring.

17. Royal British Legion Poppy Appeal

To consider a donation to the British Legion Poppy Appeal 2018

It was proposed by Councillor D Jo and seconded by Councillor D Jenkinson that a donation of £50 be made the British Legion Poppy Appeal. All councillors voted in favour of this proposal. The proposal was therefore carried. It was noted that the Chairman will lay the wreath on Remembrance Sunday.

18. Archive on Website

To consider an archive of minutes on the parish council's website

The Chairman explained that minutes on the website remain for two years and then automatically "drop off". He said that the parish council retains invoices for 7 years and correspondence for 18 months. He said that the website hosting company can add an archive page to the website at a cost of £15 plus VAT so that the minutes will be retained from the date they were first put onto the website. He said that for an additional £30, the website hosting company can add a side bar archive page onto the live site. It was proposed by Councillor D Johns and seconded by Councillor R Anderson that minutes should be retained on the live site for three years and that all minutes should be available in an archive as a separate side bar on the website. All councillors voted in favour of this proposal. The proposal was therefore carried. Councillor D Pugh-Jones said that the date that the website was last updated is incorrect on the live site. The Clerk said she would contact the website hosting company about this matter. Councillor D Johns said that if an extra ordinary meeting is called, it may be useful to put a brief comment on the website as to the purpose of the meeting.

19. Date of next meeting

To confirm the date and venue of the next meeting

The date of the next meeting will be on Tuesday 27th November 2018, commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 8:30pm.

ST SAMPSON PARISH COUNCIL MEETING

23rd October 2018

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
4	Apply weedkiller to area to rear of toilets	AVB
4	Purchase yellow paint and re paint yellow lines opposite the car park and in the turning circle	AVB
5	Contact Cornwall Council Highways Department to ascertain if there is a collaborative approach forward in respect of speeding traffic in the village	DPJ
13	Ask Councillor J Pomeroy to include grass cutting in the playground in the contract with Glenn Humphries landscaping	RA
13	Examine the D rings on the swing	RA
13	Inspect the playground surface and consider remedial options	All
13	Repair back rest of two benches on the village green	SP
13	Ask Ollie Reed to clear the leaves from the turning area at the end of the quay	RA
15	Contact Cornwall Council Highways Department regarding the installation of a convex mirror at the junction of Water Lane and Church Hill	DJ
18	Ask website hosting company to put archive of minutes on live site	SB