

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 29TH OCTOBER 2019 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors D Jenkinson (Chairman), A Van den Broek, D Johns, S Phillis and S Harper.

3 members of the public.

Sue Blaxley (Clerk to the Parish Council)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Jackie Fletcher said that the Construction, Environment and Management Plan for the re-development of the Cormorant Hotel site identified hazardous elements associated with the project. She said that no details have been submitted to Cornwall Council pursuant to this matter. She said that she was particularly concerned about the traffic that will be using Water Lane and that some form of traffic light system should be put in place during the construction phase of the development. Graham Estlick said that, in his experience, traffic management plans are often not implemented or monitored. He said that the parish council must pursue this matter. The Chairman said that the parish council's concern is with the interests of the village throughout the whole redevelopment process.

Jason Cross said that he was concerned about the apparent change in the off-site parking to that which has been approved. He said that work was due to commence on the Cormorant Hotel site on 11<sup>th</sup> November 2019. The Chairman thanked the members of the public for their comments and said that they will be useful going forward.

**1. Apologies**

Apologies were received and accepted from Councillors D Pugh-Jones and M Whell.

**2. To confirm the minutes of the meetings held on Tuesday 24<sup>th</sup> September 2019**

The minutes of the meeting held on Tuesday 24th September 2019, having previously been circulated, were agreed as an accurate record.

**3. Declaration of interest in items on the agenda**

Councillor A Van den Broek declared a prejudicial interest in planning application reference number PA19/08326 for a first-floor extension to extend two existing bedrooms at Pen-Eglos, Church Hill, Golant

#### **4. Planning**

##### **To receive and consider the following planning application:**

Councillor A Van den Broek, having previously declared an interest, left the meeting during discussion of the following matter.

##### **PA19/08326 – Application for first floor extension to extend two existing bedrooms at Pen-Eglos, Church Hill, Golant**

It was agreed that the proposed extension will be to the rear of the dwelling and that it will not be visible from outside the site. It was also agreed that the proposed development will not have an adverse impact on any one. It was proposed by Councillor S Harper and seconded by Councillor D Johns that the application be supported. All Councillors voted in favour of the proposal. The proposal was therefore carried.

Councillor A Van den Broek returned to the meeting.

##### **PA19/08267 – Application for Listed Building Consent for a proposed new roof on house and annexe and reinstatement of chimney to annexe at Orchard Cottage, Water Lane, Golant**

It was noted that this application has been withdrawn so no further discussion was required.

##### **PA19/08545 – Application for replacement of existing wooden summerhouse with new, larger, summerhouse at The Old School House, School Hill, Golant**

Councillor A Van den Broek commented that the proposed summerhouse will be large, measuring 7m in width and 3m in height to the ridge. He said it was larger than the summerhouse it replaces. It was agreed that the proposed summerhouse will blend into the hillside more than the existing summerhouse as it will be constructed of timber. It was proposed by Councillor S Phillis and seconded by Councillor D Johns that the application be supported. All Councillors voted in favour of the proposal. The proposal was therefore carried.

#### **5. Matters Arising from the previous meeting**

##### **To receive and consider reports on the action points from the previous meeting**

Ascertain why the cost of cleaning toilets has substantially increased - SB

The Clerk read out a letter from Cormac explaining why the cost of cleaning the toilets has increased substantially. The letter explained that this is largely due to Cormac's commitment to pay all its staff the UK Foundation Living Wage rate from April 2019.

Research the Community Infrastructure Levy - MW/DJ

Councillor D Jenkinson explained that he has a comprehensive document from Cornwall Council relating to this matter. He said that it was imperative that the parish council understands the elements that allow a payment under the scheme to be made.

Paint rail to rear of car park - SP/AVB

It was noted that this matter has not been actioned. Therefore, it was carried forward.

Write to AS Parking regarding receiving money from car parking machine – DJ

The Clerk reported that all the money from the car parking machine for the 2019 season has been deposited in the parish council's bank account.

Write to Paul Thomas regarding "live aboards" – DJ

The Chairman explained that Paul Thomas has commented that the people concerned all have local addresses so they do not live on their boats on a permanent basis and therefore, there are no harbour byelaws that can be implemented. The Chairman also said that Russ Hall has spoken to the people concerned and they do all have local addresses so technically they cannot be classed as "live aboards" and therefore, it is not a Police matter.

Put latest version of draft NDP on website - SB

It was noted that this matter has been actioned.

Remove rotten benches from middle path – AVB

Councillor A Van den Broek reported that he has not removed the benches as they are not too rotten. He said that he will monitor their deterioration.

**To receive and consider reports on any other matters arising from the previous meeting**

None

**6. To receive the Chairman's Communications**

- The Chairman said that he had received a considerable amount of correspondence relating to the re development of the Cormorant Hotel site.
- The Chairman also said that Flowbird have taken over Cale the - car parking machine manufactures and maintenance company - but as the parish council does not have a contract with them, there is no requirement to sign the Novation Agreement.

**7. To answer any questions from Councillors, previously notified to the Clerk**

None

**8. To receive a report from the Clerk**

None

**9. To receive reports from -**

**a) Police**

None

**b) Cornwall Councillor**

None

**10. To authorise the signing of orders for payment, including -**

Mrs S Blaxley (14<sup>th</sup> September 2019 – 16<sup>th</sup> October 2019 salary/ expenses) - £501.21

Cornwall Council (Rent for Car Park October 2019) - £166.67

Glenn Humphries landscaping (Grass cutting August and September 2019) - £180.00

South West Water (Water for Toilets) - £126.10

David Jenkinson (Poppy Wreath) - £20.00

The Chairman said that there was not an invoice from Fowey Harbour for the electricity for the Boatwatch Hut. Councillor D Johns asked why they controlled the electricity. The Chairman said that Fowey Harbour own the building. It was agreed that Fowey Harbour may be willing to give the building to the parish council. The Chairman said that he would write to Paul Thomas with this suggestion. Councillor A Van den Broek said that the cost of the water for the toilets seems high so he would check that there is not a water leak. It was proposed by Councillor D Johns and seconded by Councillor A Van den Broek

that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

**11. To receive correspondence from:**

**a) Cornwall Council**

The Chairman explained that he had attended the Cornwall Council Forum with Councillor D Pugh-Jones and that the meeting covered a broad range of topics. Following the meeting, two “papers” were issued to Councillors, covering Homelessness and Promoting Inclusion. The Chairman was awaiting the minutes of the meeting to share with Councillors.

**b) Others**

None

**12. Finance Report**

**To receive a current financial statement of the accounts and to review income and expenditure against budget**

The Clerk reported that, this month, income of £1,895.88 has been received from Cornwall Council as the second half of the precept and £7,778.05 from the car parking machine. She said that the accounts balance at £21,813.91 which she said is quite a substantial balance. The Clerk reported that at the next meeting of the parish council, the precept for 2020/21 will be discussed and that some consideration should be given to the amount of money identified as earmarked reserves and the purposes that these reserves are intended to be used, together with a timescale for spending the money.

**13. Golant Car Park and Toilets**

**To receive and consider any matters arising relating to the car park and toilets**

Councillor A Van den Broek explained that the door lock on the toilet door is broken and that he and Councillor S Phillis will repair the door lock

**14. Village Green**

**To consider extending the village green**

The Chairman said that GQU were not supportive of this idea but that it may be something to pursue at a later date.

**To receive and consider any other matters arising relating to the village**

**green**

None

### **15. Neighbourhood Plan**

#### **To receive and consider any matters arising relating to the Neighbourhood Plan**

Councillor S Harper said that Cornwall Council has commented extensively on the draft plan. She said that they have commented that some of the content should be incorporated as appendices as opposed to comprising text in the body of the document and that the policies should be incorporated at the front of the document. She also said that they have suggested modelling the NDP on the format of the one they suggested which will involve quite a large reduction in the content of the existing draft NDP. In addition, she said that a “right to a view” cannot be included in the document. Councillor S Harper said that she will use appropriate wording without using those exact words. Furthermore, she said that Cornwall Council have said that maximums cannot be stated in the plan and that phrases such as “very small” should be used instead. In addition, she said that they have recommended that Policies 1,2 and 3 are omitted and incorporated into Policy 4. In terms of a sustainability check, she said that due to the size and space of the parish, it is not prudent to engage specialists to look at any specific areas relating to the sustainability check. It was agreed that the parish council is confident that there is no adverse impact to the parish on any of the sustainability issues. She said that the NDP should define the development boundary and that the NDP should specify that no development should take place outside the boundary. In addition, she said that if brownfield sites are identified, the NDP should say that small scale developments would be supported. Councillor S Harper said that she will incorporate all the comments from Cornwall Council into the draft NDP as detailed above and will circulate the document to all Councillors for their comments.

### **16. Highways**

#### **To receive and consider any matters arising relating to highways in the parish**

The Chairman said that he had received a telephone call from a parishioner who was concerned that the roads are covered in leaves and mud. He said that Biffa have sent the contractors out today and the roads have been cleared.

### **17. Footpaths and Benches**

#### **To receive and consider any matters arising relating to footpaths and benches in the parish**

None

**18. British Legion Poppy Appeal**

**To consider making a donation to the British Legion Poppy Appeal**

It was proposed by Councillor D Johns and seconded by Councillor S Phillis that a donation of £30 be made to the British Legion Poppy Appeal. All Councillors voted in favour of the proposal. The proposal was therefore carried.

**19. Cormorant Hotel Site**

**To receive and consider matters arising relating to the Cormorant Hotel site**

The Chairman said that considerable pressure has been put on Cornwall Council's Planning Department regarding issues that have arisen relating to the re-development of the site and the legal department at Cornwall Council have been made aware of certain issues too. He said that many emails have been exchanged regarding the discharge of conditions pursuant to the planning permission. He said that the parish council should be having meetings with the Project Manager as a point of contact. He said that the Senior Planning Officer has asked the developer to front a project meeting to ensure that the views of the parish can be heard. He said this will not be a wider public meeting and will be between the Applicant, Agent, Planning Officer, Cornwall Councillor A Virr and Chair of the Parish Council and will take place on Friday 1<sup>st</sup> November 2019. Councillor D Johns said that the interested parties need to be made aware of the parking problems in the village especially in the summer months and that a parking solution at the top of the village could be offered. He said that it also needs to be made clear to them that they have a right of way over the footpath to the rear of the site but they do not own it and that if they believe this not to be the case, they need to prove otherwise.

**20. Date of next meeting**

**To confirm the date and venue of the next meeting on Tuesday 3<sup>rd</sup> December 2019**

The next meeting of the parish council will be on Tuesday 3<sup>rd</sup> December 2019 commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 8:45pm.

**ST SAMPSON PARISH COUNCIL MEETING**

**29th October 2019**

**ACTION POINTS**

| <b><u>Minute Number</u></b> | <b><u>Action</u></b>  | <b><u>By Whom</u></b> |
|-----------------------------|---|-----------------------|
| 5                           | Paint rail to rear of car park  | SP/AVB                |
| 10                          | Write to Paul Thomas regarding Fowey Harbour devolving the Boatwatch Building to the parish council | DJ                    |
| 10                          | Check for water leak in toilet building   | AVB                   |
| 13                          | Repair toilet door lock   | AVB/SP                |