

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 3RD DECEMBER 2019 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT

Present: Councillors D Jenkinson (Chairman), A Van den Broek, D Johns, D Pugh-Jones, M Whell and S Harper.

Sue Blaxley (Clerk to the Parish Council)

The Chairman opened the meeting at 7:15pm.

Public Participation

None

1. Apologies

Apologies were received and accepted from Councillor S Phillis and Graham Estlick.

2. To confirm the minutes of the meeting held on Tuesday 29th October 2019

The minutes of the meeting held on Tuesday 29th October 2019, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

None

4. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Paint rail to rear of car park - SP/AVB

It was noted that this matter has not been actioned. Therefore, it was carried forward until the Spring.

Write to Paul Thomas regarding regarding Fowey Harbour devolving the Boatwatch building to the parish council – DJ

The Chairman explained that he had written to Paul Thomas who will respond in due course.

Check for water leak in toilet building – AVB

Councillor A Van den Broek said that he had ascertained that there is not a water leak.

Repair toilet door lock - AVB/SP

Councillor A Van den Broek said that the toilet door lock has been repaired.

To receive and consider reports on any other matters arising from the previous meeting

Councillor D Pugh-Jones commented that the latest version of the NDP should be more visible on the website.

5. To receive the Chairman's Communications

- The Chairman said that he had received an email regarding overhanging branches in Water Lane. He said that these have now been removed by the builder who is working on a property in Water Lane. He said that, on occasions, the builder's vehicles block the road. It was agreed that the Chairman would ask the builder to forewarn road users if this was the case so that they could use an alternative route.
- The Chairman also said that he had received a telephone call asking for the Cormorant Hotel sign at the road junction with the B3269 to be removed.
- The Chairman said that Network Rail are closing the level crossing for a few days whilst work is being undertaken. He said that he had asked them to contact Boatwatch and GQU and that he had explained to them that they cannot use half the car park during these works.
- The Chairman said that the Treasurer of the Village Hall Management Committee had sent details of the terms of reference for use of the village hall and details of payments to be made for the hire of the village hall. It was noted that Councillor S Harper has replaced Councillor D Pugh-Jones as the parish council representative on the Village Hall Management Committee.

6. To answer any questions from Councillors, previously notified to the Clerk

None

7. To receive a report from the Clerk

None

8. To receive reports from -

a) Police

None

b) Cornwall Councillor

None

9. To authorise the signing of orders for payment, including -

Mrs S Blaxley (17th October 2019 – 25th November 2019 salary/ expenses) - £487.40

Golant Village Hall (Hall hire 2019) - £140.00

Andrew Van den Broek (Timber for Seesaw) - £43.20

Cornwall Council (Rent for Car Park) - £166.67

Fowey Harbour Commissioners (Electricity for Boatwatch Hut 7th April 2019 – 5th November 2019) - £104.85

South West Water (Water for Toilets 8th October 2019 – 8th November 2019) - £20.12

Cormac (Toilet cleaning – November 2019) - £172.36

It was proposed by Councillor D Johns and seconded by Councillor D Pugh-Jones that all the above orders be authorized for payment. All Councillors voted in favour of this proposal except for Councillor A Van den Broek who abstained from voting. The proposal was therefore carried.

10. Finance Report and Precept for 2020/21

To receive a current financial statement of the accounts, to review income and expenditure against budget and to consider the precept for 2020/21

It was noted that the Clerk had circulated detailed figures prior to the meeting which showed income and expenditure at 31st March 2019 and for the eight months to November 2019. From these figures, it was clear that, on a year to year basis, income and expenditure are on par. The Clerk said that the bank balance stands at £20,670 although it was acknowledged that this will reduce by March 2020 as there will not be any income from the car park over the winter months. She explained that advice from the auditor is that the parish council should not be holding more than three times the precept figure in its bank account unless it can be demonstrated that the excess money is earmarked reserves. It was agreed that the parish council is waiting for Cornwall Council to devolve assets to the parish council – the car park and toilet block – and that a considerable amount of money will be spent on converting the toilet building to a kayak store and on maintenance of the car park. It was agreed that the likely cost of the former would be approximately £10,000. Councillor D Pugh-Jones said that costings should be obtained for the proposed works. Other suggestions

for capital expenditure were the installation of a new car parking machine and the replacement of some of the playground equipment, especially the slide which would not be allowed to be installed today. It was agreed that as yet) there is no certainty over the amount of the Community Infrastructure Levy from the Cormorant Hotel that will be paid to the parish council.

As income and expenditure throughout the year are on a par, it was agreed that there was not a justification for increasing the precept for 2020/21. It was agreed that setting a precept can be justified as the parish council will be incurring considerable capital expenditure once Cornwall Council devolves assets to the parish council. It was proposed by Councillor D Johns and seconded by Councillor S Harper that the precept remains the same for 2020/21 at £3758.30. All Councillors voted in favour of the proposal. The proposal was therefore carried.

11. Cormorant Hotel Site

To receive and consider matters arising relating to the Cormorant Hotel site

The Chairman said that the developer has sent an email detailing progress on the site. It explained that they took ownership of the site on 15th November 2019 and that as the planning conditions have been discharged, soft strip out work has commenced. He said that the main demolition of the hotel will be in January 2020. He said that all contractors are parking on site and that fencing has been erected around the site where possible. He said that some health and safety signs have been vandalised and that a dialogue has been opened with the Chairman of the Rowing Club and the head of the Canoe Club in an attempt to manage any parking or access issues as they arise.

12. Devolving Assets from Cornwall Council

To receive and consider matters arising relating to the devolution of assets from Cornwall Council

The Chairman explained that there has been no further progress in respect of this matter but he will email Tasha Davies once again. Councillor D Pugh-Jones asked if the Art Gallery is on the list of assets to be devolved. The Chairman said that it may be one of the assets that Cornwall Council want to devolve. Councillor D Pugh-Jones commented that there is a desire for a local produce shop in the village. Councillor S Harper commented that those who want it will have to be prepared to volunteer to run the shop.

13. Village Map

To consider the repatriation or provision of a new village map

The Chairman said that Sue Reardon had asked if the village map that she

produced, which is no longer in use, could be repatriated to her. It was proposed by Councillor D Johns and seconded by Councillor D Pugh-Jones that the village map be repatriated to Sue Reardon. All Councillors voted in favour of the proposal. The proposal was therefore carried. The Chairman said that he had asked Sue Reardon if she would like to produce another “updated” village map.

14. The Golant Art and Craft Trail and a Village Tea Towel

To receive and consider a request for funding towards the Golant Art and Craft Trail and a Village Tea Towel

The Chairman explained that a request had been received for funding towards the costs already incurred in hosting the Golant Art and Craft Trail in December 2019 and for additional funds for a village tea towel. It was acknowledged that the proceeds from the sale of arts and crafts at the event will be retained by the individuals who produced the items and that proceeds from the purchase of tea towels will be retained for the production costs of another tea towel in future years. The Clerk advised that the parish council does not have statutory powers to give money to individuals where there is a likelihood of personal gain. She said that unless the proceeds are due to go to the benefit of a charity or similar - church or village hall - then the parish council cannot provide funds, even if set against receipts. It was agreed that the parish council supports the event in principle and regrets not being able to offer financial assistance on this occasion.

15. Litter Bins

To receive and consider a request to ask Cornwall Council for replacement litter bins within the parish

The Chairman said that a parishioner claims that the litter bins in the village are unsightly. Councillor D Pugh-Jones commented that this matter has been discussed at a previous parish council meeting and it was considered to be very expensive to replace the litter bins. It was noted that Cormac will replace any broken or damaged bins. The Chairman said that he will inspect the bins and report back to the parish council.

16. Golant Car Park and Toilets

To receive and consider any matters arising relating to the car park and toilets

Councillor D Pugh-Jones said that last winter, a bag was placed over the car parking machine to prevent people from paying during the “no charging” season. Councillor A Van den Broek said he would attend to this matter. Councillor D Pugh-Jones said that Cormac have cleaned the turning area. It was agreed that the weeds to the rear of the car park are sprayed on an annual basis. Councillor

A Van den Broek said that he would ascertain if it is necessary to do this again.

17. Village Green

To receive and consider any other matters arising relating to the village green

None

18. Neighbourhood Plan

To receive and consider any matters arising relating to the Neighbourhood Plan

Councillor S Harper asked if reference should be made in the NDP to protecting the foreshore as a community asset in that it will be protected as a public open space. It was agreed that the entire foreshore and Pil should be referenced to this effect. She also said that she was seeking a land registry map of the whole parish. Councillor S Harper explained that she had written a letter acknowledging all the hard work that had gone into the production of the NDP prior to her involvement in the project. She said that she proposes to have 25 copies of the final draft NDP printed, each 20 pages long, which will be left in strategic locations in the village such as the pub or village hall so that people can comment on the document. She said that this will cost approximately £50. In addition, she said there will be a link on the website to the document and that she will circulate the document to all Councillors for their comments. She said that, in addition to asking parishioners for their feedback on the final draft NDP, they will be asked to vote for their top two choices of potential community projects from the following list: playground equipment being installed to meet current health and safety specifications together with the provision of adult fitness equipment, a mobile phone mast, electric charging points, kayak store, a community mini bus and a community shop – should a premises become available. She said that voters for the latter two will have to understand that, by supporting these projects, they are agreeing to volunteer to assist with the running of them. Councillor S Harper said that she will set up an email address which will be used exclusively for the receipt of responses. Councillor D Johns asked if the NDP will refer to protecting the views of the river for parishioners in order to protect their quality of life and amenity. Councillor S Harper said that she would include this in the NDP

19. Highways

To receive and consider any matters arising relating to highways in the parish

The Chairman said that there continue to be safety concerns regarding the

junction of the road from Golant with the B3269. However, he said that, according to Cornwall Council's Highways Department, there have been no reported accidents although there have been accidents at this junction. He said that Cornwall Council are recognising that there might be an issue and that the latest thinking is that the staggered junction sign at the approach to the junction from the north would be replaced with a sign with directional arrows pointing left to Golant, right to Tywardreath and straight on to Fowey, to better illuminate the approaching junction.

20. Footpaths and Benches

To receive and consider any matters arising relating to footpaths and benches in the parish

Councillor A Van den Broek reported that one of the benches on the Downs has been repaired.

21. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 28th January 2020

The next meeting of the parish council will be on Tuesday 28th January 2020 commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 8:45pm.

ST SAMPSON PARISH COUNCIL MEETING

3rd December 2019

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
15	Inspect litter bins	DJ
16	Place bag over car parking machine	AVB
16	Inspect weeds to rear of car park to ascertain if spraying is needed	AVB

