

## **MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD VIRTUALLY USING ZOOM ON TUESDAY, 23RD MARCH 2021**

**Participants:** Councillors D Jenkinson (Chairman), A Van den Broek, D Johns, S Harper, S Phillis and D Pugh-Jones.

Sue Blaxley (Clerk to the Parish Council)

### **Public Participation**

None

#### **1. Apologies**

Apologies were received and accepted from Councillor M Whell.

#### **2. To confirm the minutes of the meeting held on Tuesday 26th January 2021**

The minutes of the meeting held virtually using Zoom on Tuesday 23<sup>rd</sup> February 2021, having previously been circulated, were agreed as an accurate record subject to an amendment to minute 15, line 21 changing “She said that Cornwall Council was discouraging the use of private companies.....” to “The use of private companies has been discouraged in the past.....”

#### **3. Declaration of interest in items on the agenda**

None

#### **4. Planning Applications**

**To receive and consider the following planning applications:**

##### **PA21/01168 - Proposed dormer extension and conservatory at River View Bungalow, Water Lane, Golant**

The Chair explained that the neighbours do not object to this application. It was proposed by Councillor D Jenkinson and seconded by Councillor S Harper that the application be supported. All Councillors voted in favour of the proposal. The proposal was therefore carried.

It was noted that the planning application reference number PA20/10705 for the erection of a new dwelling at Kiln Cottage, Golant was **now** supported by the parish council following a number of emails discussing modifications to issues relating to the proposed access and parking arrangements.

## **5. Matters Arising from the previous meeting**

### **To receive and consider reports on the action points from the previous meeting**

Forward Alison Fogg's email to all councillors - DJ

The Chairman said that he had actioned this matter.

Make enquiries regarding online banking – SB

The Clerk said that she had not yet actioned this matter but would do so before the next meeting of the parish council. Councillor D Johns said that Unity Trust offered an online banking facility to parish councils.

### **To receive and consider reports on any other matters arising from the previous meeting**

The Chairman said that Golant Heritage Group want to erect a “U turn” device on the village green near the sundial to enable people to hear aural histories gathered by the group. He said they will be seeking a financial contribution from the parish council. It was noted that the parish council has reached its limit on the amount of money that can be given in donations for this financial year so the matter would be discussed at the next meeting of the parish council. Councillor D Johns asked if Mr and Mrs Laughton had any concerns about the noise emanating from the device. The Chairman said that he would contact them and ask. Otherwise, there were no objections to the siting of the machine and the offer of a donation will be on the agenda at the next meeting in the new financial year.

## **6. To receive the Chairman's Communications**

The Chairman reported that he had received the following communications:

- an email expressing concern about the parking in Golant when the season starts, given a successful kayaking and paddle board business operating. The Chairman said that the business owners will put an update of their re-opening plans in the Golant Pill stating that wherever possible, they will receive their customers at South Torfrey and encourage them to walk or car share from there, as had been previously offered by the new business.
- an email enquiring about the erection of a plaque on the plastic bench near the slipway. It was agreed that GQUA would be the appropriate group to ask. The Chairman said that he would email Peter Edwards regarding this matter;
- correspondence saying that the Village Hall committee would like to organise gatherings on the village green when the Covid regulations allow more than 30 people to meet outside;
- a request from Jo Virr for the Chairman and Robin Anderson to look inside the rowing club to discuss the possible re-modelling of the inside social space. He explained that they accepted the invitation and the intention is to create a social space which would possibly allow for more usage by the village. Councillor D Pugh-Jones said that she would not want to see business taken

away from the village hall. Councillor S Harper said that if the space was able to provide facilities that the village hall does not, it would be a positive project; The chairman explained that Jo Virr was also planning to see the Chair of the village Hall committee.

- an email asking who owns the canoes behind the electricity sub-station in the car park. Councillor D Johns said that they belong to two women who do use them occasionally. Councillor A Van den Broek said that it makes it difficult to access the rear of the toilet block. Councillor D Pugh-Jones asked why there is rubbish deposited outside the building. Councillor A Van den Broek said that it will be taken to the tip. Councillor D Johns said that he will attempt to ascertain who owns the canoes behind the electricity sub-station;
- an email from Ian Laughton offering to recreate the village map. The Chairman said he would discuss the details with him and Ian Laughton would be asked to give an idea of the cost of producing such a map;
- an email from the landlord of the pub saying that he wants to erect a fence on the front wall of the pub. Councillor A Virr (who had been approached with this request by the Chairman) said that there is no planning reason why an objection should be raised;
- an email from Martyn Hardy detailing 61 areas in the parish that he has listed that require attention. The Chairman said that he would email the list to all Councillors and Councillor S Phillis said that he would talk to Martyn Hardy and formulate a plan going forward.

#### **7. To answer any questions from Councillors, previously notified to the Clerk**

None

#### **8. To receive a report from the Clerk**

The Clerk explained that there will be parish and town council elections in May 2021. She said that all councillors will have to stand down and complete the necessary paperwork to be re-elected should they wish to do so. The Clerk said she would make arrangements for all councillors to receive their election packs which have to be completed and returned to Cornwall Council by 4pm on Thursday 8<sup>th</sup> April 2021.

#### **9. To receive reports from –**

##### **a) Police**

None

##### **b) Cornwall Councillor**

A report from Cornwall Councillor A Virr was circulated in advance of the meeting, in which he said that he welcomed the intention of the parish council to improve parking in the village by encouraging “angled” parking on the concrete apron in front of the pub. It was noted that this area of land is a GQUA asset and their concern is that if the tide comes in and floods vehicles that are parked in this location, they might have some liability. Councillor D Johns said it might be sensible for the ownership of this

piece of land to be transferred to the parish council? Councillor S Phillis said that the Environment Agency would need to be consulted and that if parking is to be encouraged in this location, parking diagonally would maximise the space available. Councillor S Harper said that improved signage is needed regarding the potential for flooding of vehicles at high tide. It was agreed that this matter could be best progressed by talking to the Chairman of GQUA.

#### **10. To authorise the signing of orders for payment, including –**

Mrs S Blaxley (18th February 2021 – 17<sup>th</sup> March 2021) - £387.41

HMRC (PAYE) - £42.25

Cornwall Council (Rent for Car Park – March 2021) - £166.67

Cornwall Pension Fund (Pension Contributions – March 2021) - £66.19

Cormac Solutions (Toilet Cleaning – December 2020, January 2021 and February 2021) - £550.92

Fowey Harbour Commissioners (Electricity for Boatwatch Hut 29/04/20 – 14/02/21) - £102.18

It was proposed by Councillor D Johns and seconded by Councillor S Harper that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

#### **12. Finance Report**

The Clerk said that the accounts balance at £27,390.21. The Chairman said that while this is a healthy balance, a lot of money is being held in earmarked reserves for specific projects, like a new parking machine, the toilet block re-development, a replacement “Wallgate” machine in the toilet, re-surfacing of the lane into the Village Green Carpark and an upgraded playground.

#### **13. Cormorant Hotel Site**

##### **To receive and consider matters arising relating to the Cormorant Hotel site**

The Chairman said that the developer has unearthed a spring which is now resulting in water running down the new driveway. He said that the developer intends to install a new land drain at the bottom of the drive to provide a more effective soakaway. It was noted that some of the builders are parking in the car park without purchasing a ticket. Councillor D Jenkinson said that he would talk to the developer again about this issue as the planning agreement was that no vehicles would use the main car park.

#### **14. Devolving Assets from Cornwall Council**

##### **To receive and consider matters arising relating to the devolution of assets from Cornwall Council**

The Chairman reported that there is no further update regarding the devolution of the toilets and car park, which are understood to be on our “list.” He explained that, prior to the meeting, he had circulated an email to all councillors regarding the potential

removal of the BT telephone box from the village. He explained that it is rarely used and that it is difficult to argue a case for its retention given its low usage. He said the only mobile phone signal in that part of the village, is a very weak one (from EE) so there is the potential risk of an emergency in the river and that an outgoing call could not be made if the telephone box is removed. Councillor D Johns said that an emergency 999 call will pick up any mobile phone signal. Councillor D Johns said that some BT phone boxes have defibrillators in them. It was agreed that Councillor D Jenkinson would contact BT and discuss this matter further, to see if a telephone line and broadband can be installed in the Boatwatch Hut, which could also power an upgraded ticketing machine for the carpark, as well as CCTV.

## **15. Golant Car Park and Toilets**

### **To receive and consider any matters arising relating to the car park and toilets**

The Chairman reported that, following the parish council's decision to upgrade the car parking machine, he has made further enquiries and in order for a machine to recognise debit and credit cards and Apple Pay, it has to recognise a mobile phone signal. And there is only a poor EE signal near the machine, which is insufficient to power the upgraded version necessary. He said that without a mobile phone signal, the machine cannot be improved to take alternative methods of payment although the existing machine could be re-boxed to make it a more modern version. He said that he would ask BT if they could provide broadband to the Boatwatch Hut. It was noted that BT are routing cables to the Cormorant Hotel site from the bottom of the site, so a connection point is in the vicinity of the Boatwatch Hut. The Chairman said that he is waiting for Alliance Parking to install new signage in the car park and to provide a new contract for the enforcement of parking charges this season. Councillor D Pugh-Jones asked why the parking charges cannot be changed now. The Clerk said that the Parking Places Order has to be modified and this has to be done through Cornwall Council. The Chairman said that it is imperative that the car park income is maintained as the precept is not sufficient to cover the running costs of the parish council. It was agreed that the charges for parking must not be so cheap that visitors from further afield see Golant as a cheap option. It was noted that people can park free of charge in front of the pub. Some discussion took place as to whether this section of the road should have double yellow lines. It was agreed that the pricing structure should be as follows: up to half an hour: 50p, up to 1 hour £1, up to 2 hours £2, up to 4 hours £3, 24 hours £5 and overnight - 6pm until 10am - £3. The Chairman said that he would contact Cornwall Council regarding the changes to the car parking charges.

It was noted that no further information has been received from Cormac regarding the replacement of the broken Wallgate machine in the toilet. The Clerk said that she would chase this up. Some discussion took place as to whether a hand drying facility is required. The Clerk said that Cormac has issued the Service Level Agreement for the forthcoming year to clean the toilet building as per the current arrangement at a cost of £2,034.79. She said the existing charge is £1,963.58. It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the SLA be agreed to for the 2021/22 year as the parish council does not want to downgrade the efficacy of the toilet cleaning regime given Covid 19. All Councillors voted in favour of this proposal. The proposal was therefore carried.

## **16. To receive and consider any matters arising relating to the village green**

The Chairman said that he had obtained three quotations for the re-surfacing of 26m of the surface at the entrance to the village green. These quotations were from J T Asphalt, L Crocker and from Henry Cooper. It was proposed by Councillor D Johns that as Henry Cooper is in the village at the beginning of April 2021 re-surfacing Gumms Lane, this would be the preferable contractor to ask and it was noted that his quotation was only £68 more expensive than the cheapest quotation, but at a higher specification. All Councillors voted in favour of this proposal. The proposal was therefore carried. It was agreed that the Chairman should award the contract to Henry Cooper.

## **17. Neighbourhood Plan**

**To receive and consider any matters arising relating to the Neighbourhood Plan**

Councillor S Harper said that the NDP referendums have been deferred until May 2021 due to Covid 19. She said that the NDP is now in consultation for 10 weeks after which the NDP will be allocated an examiner which will be paid for by Cornwall Council to ascertain if the document is legally compliant.

## **18. Highways**

**To receive and consider any other matters arising relating to highways in the parish**

The Chairman reported that there has been no progress in repairing the potholes in Water Lane which have been reported to Cornwall Council on many occasions. Councillor S Harper said that as Water Lane is scheduled to be re-surfaced in the future, the potholes are not deemed to be emergency repairs for safety reasons. Councillor D Jenkinson said that he would write to Highways and ask them why there has not been any progress in this matter, including the many potholes in the lane at South Torfrey.

## **19. Footpaths and Benches**

**To receive and consider any matters arising relating to footpaths and benches in the parish**

None

## **20. Corona Virus**

**To receive and consider any matters arising relating to the corona virus pandemic**

It was agreed that the spraying of the toilet building with the special spray will continue.

## **21. Asset Register**

### **To adopt the asset register**

This matter was deferred until the next meeting of the parish councillors to enable councillors to peruse the asset register.

## **22. Date of next meeting**

### **To confirm the date and venue of the next meeting on Tuesday 27th April 2021**

The next meeting of the parish council will be a virtual meeting held using Zoom and will take place on Tuesday 27th April 2021 commencing at 7:00 pm.

The link will be on the Homepage of the Parish Council web site.

The meeting finished at 8:50pm.

## **ST SAMPSON PARISH COUNCIL MEETING**

**23rd March 2021**

### **ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>By Whom</u></b>
5	Make enquiries regarding online banking	SB
5	Email Mr and Mrs Laughton regarding the U turn device	DJ
6	Email Peter Edwards regarding the erection of a plaque on the plastic bench near the slipway	DJ
6	Ascertain ownership of canoes behind the electricity sub-station	DJohns
6	Discuss details of village map with Ian Laughton	DJ
6	Email Martyn Hardy's list to all Councillors	DJ
6	Talk to Martyn Hardy and formulate a plan going forward	SP

- |    |  |    |
|----|--|----|
| 9  | Contact Chairman of GQUA regarding parking on concrete apron in front of pub                     | DJ |
| 13 | Speak to developer of Cormorant Hotel regarding Breach of planning agreement relating to parking | DJ |
| 14 | Contact BT regarding BT phone box  | DJ |
| 15 | Contact BT regarding provision of broadband to Boatwatch Hut                                     | DJ |
| 15 | Contact Cornwall Council regarding changing car parking charges                                  | DJ |
| 15 | Contact Cormac regarding replacement of Wallgate Machine   | SB |
| 18 | Contact Cornwall Council regarding potholes in Water Lane  | DJ |