

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING
HELD ON TUESDAY, 22ND JUNE 2021 AT 7:15PM IN GOLANT
VILLAGE HALL, GOLANT**

Present: Councillors D Jenkinson, (Chairman), D Pugh-Jones, D Johns, and A Van den Broek.

John Orriss and Will Gelston
Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

Public Participation

John Orriss spoke in respect of planning application reference number PA21/05075 for non material amendments for various minor changes to approved dwellings and site layout to PA18/11399 at The Cormorant Hotel, Golant. He gave an overview of the reasons for the changes to the planning application as approved. He said that the changes are minor and do not represent a deviation from the spirit of the development. He said that the changes have come about due to the nature of the site, Building Regulations requirements and requests from purchasers.

He said that the route of the footpath through the site has been changed as the original route was on land that was too steep, and excavation of the path would have damaged the chestnut tree on the site. He said that the new route will be via steps and will be closer to the original staff accommodation. He said that there are some small landscape changes proposed for the site including the addition of a Cornish sculpture. He explained that there will be a 150mm increase in height of the windows in Unit 1 and a slight change to the roof profile. Due to softer ground conditions than were expected, additional excavation has had to be undertaken which will result in void areas under Units 2, 3 and 8. He said that these void areas will not have any windows. He said that two void areas will be added to Unit 6 as well as an additional rooflight. Unit 9 will have an additional door and window on the southern elevation. He said the application also clarifies the material pallet of the development, but the overall look of the dwellings has not significantly changed.

Councillor D Johns asked if the additional window on Unit 9 will be visible from the footpath. John Orriss said that it will be partially visible but additional planting will be undertaken on the boundary of the dwelling. Councillor D Jenkinson asked why land has been cleared at the southern end of the site. John Orriss said this entailed the removal of overgrown vegetation only and was to allow access for scaffolding. Councillor D Pugh-Jones asked if the magnolia tree on the driveway will be retained. John Orriss said that every attempt is being made to keep the tree alive but if this is not possible, a replacement tree will be planted. He said that, overall, more trees will be planted than removed. Councillor D Pugh-Jones asked what the anticipated finish date is. John Orriss said that the target date is July 2022 and that they intend to “hand over” all the dwellings at once. Councillor A Van den Broek asked if the development will be gated. John Orriss said there will not be a gate at the bottom of the site. Councillor A Van den Broek commented that one window of one of the dwellings on the development will have a tree directly in front of it. John Orriss said the tree is not on the development site and is not protected. Councillor D Jenkinson commented that the architect always draws a plan of the site that includes the footpath. John Orriss said that this is because the footpath (over which they have a right of access) is shown on the Land Registry plan.

1. Apologies

The Chairman welcomed everyone to the meeting. Apologies for absence were received from Councillors M Whell, S Harper and S Phillis.

2. To confirm the minutes of the meetings held on Tuesday 25th May 2021

The minutes of the meetings held on 25th May 2021, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

Councillor D Johns declared a personal interest in planning application reference number PA21/03708 for the siting of a camping

pod ancillary to existing holiday use at The Sanctuary, Downs Hill, Golant.

4. Planning

To receive and consider the following planning applications:

PA21/05075 - Non material amendment for various minor changes to approved dwellings and site layout to PA18/11399 at The Cormorant Hotel, Golant

It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the application be supported. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Councillor D Johns, having previously declared an interest, left the meeting during discussion of the following item.

PA21/03708 – Siting of a camping pod ancillary to existing holiday use at The Sanctuary, Downs Hill, Golant

Councillor D Jenkinson said that the proposal seems to be a suitable addition. Councillor D Pugh – Jones said that she would not want this to be the first of many camping pods on the site due to the volume of traffic on the neighbouring highway. It was proposed by Councillor D Jenkinson and seconded by Councillor A Van den Broek that the application be supported. All Councillors voted in favour of this proposal except for Councillor D Pugh-Jones who abstained from voting. The proposal was therefore carried.

Councillor D Johns returned to the meeting.

5. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Ascertain ownership of Gumms Lane turning circle via Land Registry
- D Johns

Councillor D Johns said that part of the turning circle belongs to Mr Burrows. Councillor D Jenkinson suggested that as the lane and turning circle are in private ownership, it is not within the remit of the powers of the parish council to become involved in matters relating to the lane or turning circle.

Ascertain from developer intentions regarding land on southern end of Cormorant site and ask developer to organize the street sweeper-DJ

Councillor D Jenkinson said that he had actioned these matters.

Contact May, Whetter and Grose regarding sale of art studio - D Johns

Councillor D Johns reported that the studio is being marketed as a commercial premises with a guide price of £85,000.

To receive and consider reports on any other matters arising from the previous meeting

The Chairman said that consideration regarding the planting of a tree for the Queen's Jubilee will be at the next meeting of the parish council.

6. To receive the Chairman's Communications

The Chairman reported that he had received the following communications:

- a report from a parishioner about the grit bin being moved in the Water Lane passing place. It was noted that Councillor A Van den Broek had put it back.
- a follow up enquiry from a parishioner to ascertain if the developer had responded about a possible donation for the U Turn device.
- correspondence saying that the Upper Downs path was becoming overgrown. Councillor A Van den Broek arranged for it to be cleared by Cornwall Landscaping.

- an email from the Rowing Club confirming their anniversary event on the village green on 22nd August 2021. A number of queries had been raised regarding the provision of services for the event which had been answered by Paul Meredith. (Chair of the village hall)
- a letter received from Network Rail about night time working from now until 10th September 2021.
- considerable email correspondence with Flowbird Smart City Ltd to ensure the correct application of the price and time changes for the car parking machine.
- considerable email communication with BT about installing Broadband in the Boatwatch Hut.

7. To answer any questions from Councillors, previously notified to the Clerk

None

8. To receive a report from the Clerk

None

9. To receive reports from -

a) Police

None

b) Cornwall Councillor

Cornwall Councillor A Virr's report will be circulated to all Councillors.

10. To authorise the signing of orders for payment, including -

Mrs. S Blaxley (Salary and Expenses 19th May 2021 – 15th June 2021) - £417.13

Cornwall Council (Rent for Car Park – June 2021) - £166.67

Cornwall Pension Fund (Pension Contributions – June 2021) - £69.07

Flowbird Smart City UK Ltd (Keys for Car Parking Machine) - £127.20

It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The Clerk said that she was progressing with the application to Unity Trust Bank for online banking.

10 (i) It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the Annual Governance Statement 2020/21 be approved for submission to the external auditor. All Councillors voted in favour of this proposal. The proposal was therefore carried.

10 (ii) It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the accounting statements 2020/21 be approved for submission to the external auditor. All Councillors voted in favour of this proposal. The proposal was therefore carried.

11. Finance Report

To receive a current financial statement of the accounts and review income, expenditure, and budgeting

The Clerk reported that, this month, income of £60.00 had been received for car parking permits, £10 from Graham Estlick for postage and £2,144.13 VAT refund. She said the accounts balance at £31,773.35, but that reserves are being “ring-fenced” for the various projects in front of the Parish Council.

12. Cormorant Hotel Site

To receive and consider matters arising relating to the Cormorant Hotel site

- Councillor A Van den Broek said that he would speak to the developer again about the muddy roads and ask them to use the sweeper more frequently.
- The Chairman said that it would be useful if the developer informed the Parish Council when the dumper trucks will be using Water Lane, so that Parishioners can make alternative plans for the day. He said that he will speak to the developer about this matter.

13. Devolving Assets from Cornwall Council

To receive and consider matters arising relating to the devolution of assets from Cornwall Council

The Chairman reported that there is no further update regarding the devolution of the toilets and car park.

14. Golant Car Park

To receive and consider any matters arising relating to the car park

The Chairman said that changes to the car parking charges are in progress in accordance with the new pricing structure and charging period as agreed. He said that reference to Cornwall Council will be removed from the tickets and will be replaced with St Sampson Parish Council Golant Halt. He said there will be no car parking charges in winter with the coin slot being blocked.

15. Public Toilets

To receive and consider any matters arising relating to the public toilets

The Chairman said that the replacement Wallgate machine will be delivered on 23rd June 2021 and installed by Cormac on 24th June 2021. The cost (over £3000) is being covered by Cornwall Council.

16. Village Green

To receive and consider any matters arising relating to the village green

- The Chairman said that the Rowing Club will be holding a 40th Anniversary celebration on 22nd August 2021.

- He said that Jo Cocker and Gillian Murphy are progressing the playground project and are looking at three suppliers of wooden play equipment. The Chairman said this will be an expensive project and that expenditure must not amount to more than the village can tolerate but enough money has to be spent to get something of quality. Councillor D Pugh-Jones said that grant funding for the project could be sought although this may not be forthcoming as there are not many children in the parish. She said that most children who use the equipment are visitors, so they do not have time to get bored with the equipment. The Chairman said that the equipment must be replaced for health and safety reasons. He said that some of the work could be undertaken by volunteers, such as the groundworks. He said that a phased approach to replacing the equipment could be considered. Councillor A Van den Broek said that there is probably insufficient circulation space for individual pieces of play equipment and that one multi-purpose piece of equipment may be the answer. Councillor D Pugh-Jones said that it may be a good idea to circulate a questionnaire regarding replacement of the equipment when the NDP referendum takes place.
- The Chairman commented that a seating area under a sail on the village green may be a good idea, for when the weather requires people to shelter from the rain. He had recently seen such an installation which would look in keeping with the neighbourhood. Further investigation is needed on costings and possible planning requirements.

17. Neighbourhood Plan

To receive and consider matters arising relating to the neighbourhood plan

Councillor Harper will report the next stage of the NDP at the next meeting.

18. Highways

To receive and consider matters arising relating to highways in the parish

It was noted that Openreach intend to close Water Lane halfway up as far as Castledore between 9th – 11th August 2021 from 7pm until 6am. Councillor D Johns said that 10pm until 6am would be preferable as the road is a busy highway. He asked if the Chairman would make this suggestion to Openreach. The Chairman made the point that although Water Lane may be closed overnight, Church Hill would remain open and that in all likelihood, the road to Castledore would be on traffic lights control. But that he would contact Openreach and make suggest a later road closure.

19. Footpaths and Benches

To receive and consider matters relating to footpaths and benches in the parish

The Upper Downs Path had been cleared.

20. Standing Orders, Financial Regulations, Financial Risk Assessment, and Internal Financial Controls

To approve the Standing Orders, Financial Regulations, Financial Risk Assessment, and Internal Financial Controls for 2021/22

It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the Standing Orders, Financial Regulations, Financial Risk Assessment, and Internal Financial Controls for 2021/22 be approved. All Councillors voted in favour of this proposal. The proposal was therefore carried.

21. Clerk's Salary

To approve the Clerk's salary for 2021/22

The Chairman said that the Clerk is currently paid at spinal point 21. It was proposed by Councillor D Jenkinson and seconded by Councillor D Pugh-Jones that the Clerk's salary be increased to

spinal point 22 (£14.05/hr.) from 1st July 2021. All Councillors voted in favour of this proposal. The proposal was therefore carried.

22. Corona Virus

To receive and consider any matters relating to the corona virus pandemic

Councillor A Van den Broek said that he had refilled the hand sanitizer container in the public toilet.

23. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 27th July 2021 in Golant Village Hall

The date of the next meeting will be on Tuesday 27th July 2021, commencing at 7:15pm in Golant Village Hall. The public are reminded that at each meeting, about 15 minutes is set aside should any member of the parish want to bring something to the attention of the Parish Council. The formal Parish Council meeting follows directly afterwards.

There was no further business, and the meeting was closed at 8:40pm.

ST SAMPSON PARISH COUNCIL MEETING

22nd June 2021

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
12	Ask developer to use road sweeper more frequently	AVB

- | | | |
|----|---|----|
| 12 | Ask developer to inform Parish Council when
dumper trucks will be using Water Lane | DJ |
| 12 | Suggest revised times to Openreach for
Closure of Water Lane | DJ |