

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 27th JULY 2021 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors D Jenkinson, (Chairman), D Johns, D Pugh-Jones, S Harper, S Phillis, and A Van den Broek.

Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

None.

**1. Apologies**

The Chairman welcomed everyone to the meeting. Apologies for absence were received from Councillor M Whell.

**2. To confirm the minutes of the meetings held on Tuesday 22nd June 2021**

The minutes of the meeting held on 22nd June 2021, having previously been circulated, were agreed as an accurate record subject to an amendment to minute number 6, point 4 changing "Paul Meredith" to "Village Hall Committee".

**3. Declaration of interest in items on the agenda**

Councillor A Van den Broek declared a personal interest in planning application reference number PA21/05620 for the conversion of garage and store to potential holiday letting annex at 3 River View Terrace, Golant.

Councillor A Van den Broek, having previously declared an interest, left the meeting during discussion of the following item.

**4. Planning**

**To receive and consider the following planning applications:**

**PA21/05620 for the conversion of garage and store to holiday letting annex at 3 River View Terrace, Golant.**

It was noted that several emails had been circulated by the Chairman clarifying details of this application. The Chairman said that Building Regulations may need to be clarified for this change of use. He said that the proposed development would not cause additional parking issues in the village, given the space for vehicles near to the garage/store. Councillor D Johns said that they

could still park four cars on the site.

It was proposed by Councillor D Jenkinson and seconded by Councillor S Harper that the application be supported. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Councillor A Van den Broek returned to the meeting.

## **5. Matters Arising from the previous meeting**

### **To receive and consider reports on the action points from the previous meeting**

Ask developer to use road sweeper more frequently - AVB

Councillor A Van den Broek said that he had actioned this matter. It was noted that mud still runs down the access drive to the Cormorant Hotel site when it rains.

Ask developer to inform Parish Council when dumper trucks will be using Water Lane – DJ

The Chairman said that he had actioned this matter. Councillor S Phillis said that some of the dumper trucks are driven at high speed which is unacceptable. The Chairman said that he would speak to the developer about this matter. In addition, it was noted that vehicles from Canoe Club are being driven at excessive speeds through the village. The Chairman said that he would email the Canoe Club regarding this matter.

Suggest revised times to Openreach for proposed closure of Water Lane - DJ

The Chairman said he had actioned this matter but had not received a response from the agent acting for OpenReach. The current "intention Notice" proposes that Water Lane be closed from 19:00 and 06:00 between 9<sup>th</sup> August and the 11<sup>th</sup> August.

### **To receive and consider reports on any other matters arising from the previous meeting**

Councillor D Johns reported that the studio has been sold to an investor. It was noted that this process only took a few months whereas the parish council has been waiting years for the asset transfer of the toilets and car park. The Chairman said that he would write to Cornwall Councillor A Virr to bring this matter to his attention.

Councillor D Johns said that at the recent code of conduct training, it was recommended that all councillors have a parish council email address as

opposed to using their personal email address. This would ensure that Council matters would be contained within one email address only.

## **6. To receive the Chairman's Communications**

The Chairman emailed the following communications in advance of the meeting:

- Concerns that hardcore (probably from the Cormorant development) is being taken to a field at the back of South Torfrey. A complaint had been received, but on the basis that it was not visible from any public space, it was deemed expedient not to follow up formal enforcement on this occasion. The Chairman showed councillors an aerial photograph of the hardcore at the meeting.
- Several emails were sent and received between the Chairman and the developer to follow up a request for a donation to the Golant Heritage Group, to purchase a "U turn" device. The developer has agreed to provide a donation to complete the money required to buy the device.
- Thanks have been received from Sarah Laughton for helping with the request for funding from the developer.
- Concern was expressed regarding what appeared to be an oil leak from a vehicle which trailed it through the village. It was finally confirmed as hydraulic fluid from the Council bin lorry. It was reported on the Cornwall Council web site, but thanks must go to the people in the village who used sand and sawdust to try and mitigate the problem. (The bin lorry was identified with the help of the recently installed CCTV on the Boathut!) The builder also assisted with putting sand on the puddle of fluid down in the turning circle.
- A parishioner has telephoned to put on record the thanks that the village must owe to Fayre and Martyn Hardy (amongst others) for the tremendous work they have undertaken in the village hall.
- An email with photographic evidence was received, showing stones that had fallen out of the wall by the passing place on Water Lane. This was probably because of a large vehicle passing another vehicle at that point. This was not witnessed, but to help the village, the builder agreed he would put the stones back into place.
- A further email was received from the rowing club about their event on the green in August (August 22<sup>nd</sup>) from Harriot Bloomer, who has taken over from Jo Virr as coordinator.
- An invitation from Cornwall Council (Barry Jordan) has been received to undertake a survey to express our views about how we see the business of Cornwall Council .... good or bad. This is going to be collated by Councillor D Johns on behalf of the parish council.
- An email has been received to confirm that there will be a delay to the 'Carnival' and 'Madness in the Pill' diary dates until later in the Summer, due to the Pandemic.

- An email received from Alison Fogg outlining the £5 billion funding being made available by HM Government for projects to do with walking, cycling, and low carbon buses. Councillor D Johns said that he will contact Alison Fogg regarding the proposal to create a recognised cycle route from Lostwithiel to Fowey

**7. To answer any questions from Councillors, previously notified to the Clerk**

None

**8. To receive a report from the Clerk**

None

**9. To receive reports from -**

**a) Police**

None

**b) Cornwall Councillor**

None

**10. To authorise the signing of orders for payment, including -**

Mrs S Blaxley (Salary and Expenses 16<sup>th</sup> June 2021 – 20<sup>th</sup> July 2021) - £591.21

Cornwall Council (Rent for Car Park – July 2021) - £167.67

Cornwall Pension Fund (Pension Contributions – July 2021) - £95.43

Aalgaard Renshaw (Internal Audit 2020/21) – £180.00

Western Web (Renewal of web space) - £96.00

Information Commissioner's Office (Data Protection Fee) - £40.00

HMRC (PAYE) - £61.60

CALC (Code of Conduct Training) - £72.00

South West Water (Water for Toilet) - £89.78

It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The Clerk said that the online bank account with Unity Trust Bank is now open. It was agreed that the Clerk would arrange for a full account switch from Lloyds Bank to Unity Trust Bank and investigate options for opening a savings account with them for the earmarked reserves. It was noted that the online authorisation for invoices only requires one councillor. The Clerk said it should be two councillors and she will arrange for this to be altered.

## **11. Finance Report**

### **To receive a current financial statement of the accounts and review income, expenditure, and budgeting**

The Clerk reported that, this month, no income had been received. She said the accounts balance at £27,618.73. Councillor D Johns asked if any income from the car parking machine had been received this financial year. The Clerk said that, to date, no income has been received. The Chairman said that he would email Alliance Parking and ask them to confirm when payments are expected from the cash collections.

## **12. Internal Audit Report**

### **To receive and consider the internal audit report for 2020/21**

It was noted that the Clerk does not have a signed contract of employment. The Chairman said there is a contract of employment dated 2015, but it needs signing by both parties. He will copy this to the clerk. It was agreed that Councillor D Johns will undertake a bank reconciliation every quarter as recommended in the report. It was proposed by Councillor S Harper and seconded by Councillor D Johns that the internal audit report for 2020/21 be accepted. All Councillors voted in favour of this proposal. The proposal was therefore carried.

## **13. Platinum Jubilee**

### **To consider planting a tree to commemorate the Queen's Platinum Jubilee**

The Chairman said that he will email the tree specialist at Cornwall Council seeking advice as to what trees would be suitable to plant in which locations to commemorate the Queen's Platinum Jubilee. Councillor A Van den Broek said that the village green probably does not have suitable soil for planting trees. Councillor S Phillis said the trees planted at the far end of the Pill have not grown. Various suggestions were put forward including planting a Golant apple tree, a Jubilee rose, a shrub that flowers in June and some shrubs around the sundial. It was agreed that views would continue to be sought regarding this matter, before coming to a final decision.

## **14. Cormorant Hotel Site**

### **To receive and consider matters arising relating to the Cormorant Hotel site**

Councillor A Van den Broek said that he has authorised the builders to park on land in his ownership. The developer offered payment for this, but Councillor A

Van den Broek said that a donation to the new proposed play equipment would be preferable.

#### **15. Devolving Assets from Cornwall Council**

##### **To receive and consider matters arising relating to the devolution of assets from Cornwall Council**

The Chairman reported that there is no further update regarding the devolution of the toilets and car park. He said that he had emailed Tasha Davies again and she had replied that there are many projects going through the system which is at full capacity. Councillor D Pugh-Jones suggested writing to the Chief Executive of Cornwall Council to try and move things along.

#### **16. Golant Car Park**

##### **To receive and consider any matters arising relating to the car park**

The Chairman said that a series of emails had been received by the Chair of Boatwatch asking if the parish council might consider extending the annual permit arrangements to those Boatwatch members who (whilst having boats here) do not actually live in the parish and as such therefore are not allowed to benefit from a permit. The request was made by an individual, and not officially from Boatwatch. It was noted that this would not actually increase car parking income but would potentially reduce spaces in the carpark and it was noted that Boatwatch already have two free car parking permits which are kept in the Boatwatch Hut for their use when they are on duty. It was agreed that the policy for issuing permits will be considered before the start of next season.

#### **17. Public Toilets**

##### **To receive and consider any matters arising relating to the public toilets**

The Chairman said that the replacement Wallgate machine is installed and is an excellent piece of equipment, as confirmed by other Councillors. This expensive device was paid for by Cornwall Council. He said that he will write to Cormac and thank them.

#### **18. Village Green**

##### **To receive and consider any matters arising relating to the village green**

The Chairman said that the expenditure on the playground project must not amount to more than the village will tolerate but enough money has to be spent to get something of durable and long-lasting quality. He said there will be a

monetary limit above which parishioners will not find acceptable. But that obtaining any grant funding for the project would be an onerous task. One company had quoted approximately £50,000 for some new wooden play equipment and two others approximately £20,000. All of these were good designs but looked too expensive. He said that he had therefore obtained two further quotations for some alternative wooden play equipment, one based on towers and the other on a ship. He said this could be installed on the site of the existing dilapidated equipment and the slide, seesaw and swings retained (at least for the time being). The old equipment would have to be removed from site and a suitable surface provided for the new equipment. He said that the quote for this play equipment would be approximately £12,000 assuming we put in some of the work to prepare the site, remove the old equipment and self-assemble the new installation.

Councillor S Phillis said that one goal post has not been put back since the wedding marquee was taken down and the other goal post is not fixed to the ground. He said that he would make arrangements for this to be rectified.

Councillor D Jenkinson said that potential sail shades on the village green with picnic tables underneath would be a good addition to the village. Councillor S Harper said that this could possibly reduce the need for tea tents and marquees. Councillor D Johns asked if it would be storm resistant. Councillor A Van den Broek said the sails would need replacing periodically. Councillor D Jenkinson said there is a sail shade at the tearoom at Towan Beach and that he would speak to them about cost and durability.

## **19. Neighbourhood Plan**

### **To receive and consider matters arising relating to the neighbourhood plan**

Councillor S Harper said that the NDP has passed all its examinations and therefore carries significant weight. She said that the referendum will take place in the Autumn. She said that she has notified everyone of this in this month's issue of the Pill and thanked everyone for their input.

## **20. Highways**

### **To receive and consider matters arising relating to highways in the parish**

The Chairman said that the potholes have been filled again in Torfrey Lane.

## **21. Footpaths and Benches**

### **To receive and consider matters relating to footpaths and benches in the parish**

Councillor D Johns said that the top footpath is completely overgrown. Councillor A Van den Broek said that Cornwall Landscaping will trim it in due course. In the meantime, Councillor D Johns said that he would trim a pathway through the vegetation. Councillor A Van den Broek said that Cornwall Council has trimmed the lower path very well. The Chairman said that it may be a good idea to employ someone in the village to undertake weeding as a regular job. Councillor A Van den Broek said that he could spray the weeds. Councillor S Phillis said that Chris Taylor may be interested in the work. Councillor D Jenkinson said that he would email him and ask if he is available for this work once a month.

## **22. Corona Virus**

### **To receive and consider any matters relating to the corona virus pandemic**

It was noted that the toilets are still being sprayed with the “anti-bacterial” spray, which provides a month’s worth of protection from airborne bacteria.

## **23. Date of next meeting**

### **To confirm the date and venue of the next meeting on Tuesday 28<sup>th</sup> September 2021 in Golant Village Hall**

The date of the next meeting will be on Tuesday 28<sup>th</sup> September 2021, commencing at 7:15pm in Golant Village Hall. The public are reminded that at each meeting, about 15 minutes is set aside should any member of the parish want to bring something to the attention of the Parish Council. The formal Parish Council meeting follows directly afterwards.

There was no further business, and the meeting was closed at 8:30pm.

## **ST SAMPSON PARISH COUNCIL MEETING**

**27th July 2021**

### **ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>By Whom</u></b>
5	Email developer about speeding dumper trucks	DJ
5	Email Canoe Club about	



	speeding vehicles	DJ
5	Email Cornwall Councillor A Virr regarding speed of asset transfer for studio	DJ
11	Email Alliance Parking about payment policy	DJ
17	Thank Cormac for new Wallgate machine	DJ
18	Arrange goal post re-instatement and fixing of other goal post to ground	SP
18	Speak to owners of café at Towan beach regarding sail shade	DJ
21	Email Chris Taylor about weeding in village	DJ