

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING
HELD ON TUESDAY, 30th NOVEMBER 2021 AT 7:15PM IN
GOLANT VILLAGE HALL, GOLANT**

Present: Councillors D Jenkinson, (Chairman), D Johns, S Phillis, D Pugh-Jones, S Harper and A Van den Broek.

Fayre Hardy
Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

Public Participation

Fayre Hardy said that the filing cabinet needs removing from the rear of the village hall. Councillor A Van den Broek said he would arrange this.

Fayre Hardy read out a letter from Penny Parsons, Marcus and Sheila Reed and Rupert Wilder. The letter stated that some parishioners do not have any off-street parking so being able to park on the village green is very much valued. In addition, there is often no available on street parking outside their house. The letter went on to say that parking permits for the village green were only introduced a few years ago to help ensure that those who needed it had the security of somewhere to park as before that, it was a parking space for anyone. The letter asked councillors to bear in mind that there are a number of homes with a genuine need for parking and if the idea of charging for parking on the village green be considered, the following points should be debated: is the revenue to be for the upkeep of the parking area or simply to fund raise?; will the car park be monitored to ensure that those who have paid have a space?; what will happen if other people who have not paid take up parking spaces?; could any decision be made in consultation with the permit holders?

1. Apologies

The Chairman welcomed everyone to the meeting. Apologies were received from Councillor M Whell.

2. To confirm the minutes of the meeting held on Tuesday 26th October 2021 and the extra ordinary meeting held on Tuesday 16th November 2021

The minutes of the meeting held on Tuesday 26th October 2021 and the extra ordinary meeting held on Tuesday 16th November 2021, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

Councillor S Phillis declared an interest in planning application reference number PA21/10010 for the construction of a log cabin summerhouse with decking at land adjacent to Robins Hill, Golant.

4. Planning

To receive and consider the following planning application:

PA21/10010 – Construction of log cabin summerhouse with decking at land adjacent to Robins Hill, Golant

Councillor S Phillis was invited to explain the background to this planning application. He said that when the terraced houses in Riverview Terrace had allotments, number 5 footpath went behind the houses onto the allotments. However, in subsequent years houses were built across number 5 footpath so that it no longer exists. He said that 2 Riverview Terrace detached the allotment land from their house so the two were sold separately. He explained that the land is between Robins Hill and Highwater at the narrowest part of the lane. He said there is no on-site parking and no access to the site from either the east or the west. In addition, access cannot be gained via the steps adjacent to Robins Hill. He said that the land fronts the footpath so pedestrian access may be able to be gained through the bank on the boundary of the site. He said there are no services on the site although the drain from Robins Hill runs down the side of the site.

Councillor S Phillis, having previously declared an interest, left the meeting during discussion of the planning application.

It was noted that the comments on Cornwall Council's Planning portal from neighbours and statutory consultees all object to the application. Councillor D Johns said that the supporting statement with the application says that there is a public highway above and below the site which is incorrect. In addition, he said that the statement claims that the land is the former garden of the neighbouring property which is also incorrect as it was the garden of 2 Riverview Terrace.

Councillor S Harper explained that Policy H1.3 of the NDP states that any new development must incorporate off road parking commensurate with the size of the property and that any new development should preserve vehicle access around the village. She said that there is no off-street parking and if users of the site park on the highway, they will not be preserving vehicle access around the village. In addition, Policy H1.2 of the NDP says that any new development should not adversely impact the residential amenity of neighbouring residential properties. It was noted that overlooking into the bedroom of the neighbouring dwelling will result from the development.

Councillor D Johns said that Policy V1.1 of the NDP says that any new development should provide adequate parking without reliance on parish public provision or on-street parking which this development would fail to do. He also said that it is contrary to Policy H1.3 of the NDP which states that any new development should be sympathetic to the character and appearance of the neighbouring residential properties. He said that the proposed log cabin fails to be sympathetic in this respect.

It was proposed by Councillor D Johns and seconded by Councillor S Harper that an objection be made to the planning application as it is contrary to Policy H1.3 of the NDP in that the proposed development does not incorporate off road parking and it fails to preserve vehicle access around the village. Furthermore, the proposed development will not be sympathetic to the character and appearance of the neighbouring residential properties. In addition, it is contrary to Policy H1.2 of the NDP as it will result in overlooking into the bedroom of the

neighbouring dwelling which is detrimental to the amenities of the occupiers of that dwelling. In addition, the proposed development is contrary to Policy V1.1 of the NDP in that it fails to provide adequate parking without reliance on parish public provision or on-street parking. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Councillor S Phillis returned to the meeting.

4. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

The Chairman said that he had checked with Paul Meredith about access to the defibrillator and reported that Paul Meredith is purchasing a break glass unit. The Clerk said that she had not yet ascertained if the U turn around device is covered by parish council's insurance. She said that the car park was not re-tarmacked in 2015.

To receive and consider reports on any other matters arising from the previous meetings

The Clerk reported that she has registered the parish council for VAT but has not yet had any correspondence from HMRC regarding this matter.

6. To receive the Chairman's Communications

The Chairman emailed the following communications in advance of the meeting:

1. Confirmation of street sweeper on Water Lane by a resident.
2. Email received concerned about the planned electric outage.
3. Email re: mud and debris on road by the development. (item 12)
4. Email received about water and mud coming off development site (item 12)
5. Email from Developer concerning his plans to sort the issue. (item 12)

6. Email received concerning the debris and run-off reaching the Pill and creating a mess on the road, together with petrol leaks along the road. (item 12)
7. Email received from Developer concerning actions to overcome the above (item 12)
8. Advice received about liability for VAT on car parking income (item 14)
9. Reply from Cormac confirming a letter/message had been sent to the Developers about mud on the road, following a logged complaint.(item 12)
10. Background information on Devolvement process in Portwrinkle, provided by a resident.
11. Complaint received about speeding vehicles especially near to the village hall.
12. Two complaints received about the state of the road by the Cormorant development. (item 12)
13. Complaint received about state of the road, and number of trade vehicles using the far end of the car park.(item 12)
14. Complaint about the state of the road by the Cormorant development.(item 12)
15. Email from Tasha Davis, confirming the status of “off road” parking and providing a copy lease document. (item14)
16. Email from Wicksteed Playgrounds who confirm that they would be able to attend the site , but not until January. They would make up a third “player” in the quotation process. (item16)
17. Confirmation of road cleaning by the developer (item 12) hindered by KIER equipment still in place.
18. Enquiry about the availability of Parking Permits for 2022 (item 14)
19. Request for the developer to recognise to slow down vehicles near to the village hall and to recognise the event taking place on December 3rd and to have the road cleaned for that date! (item 12)
20. Request for temporary parking for stallholders on the evening of December 3rd for the Christmas market. (item 16)
21. Email received with many links to environmentally friendly topics.(e.bikes etc)
22. Email received about SWWater parking a tanker next to the sewage station by the art studio and needing to install a diversion.(item 18)

23. Enquiry to clarify the parking rules on the village green (item 14)
24. Confirmation from Project Manager, confirming that equipment for the road diversion (by the sewage station) will be installed on Tuesday and removed on Thursday and the work carried out on the Wednesday.(item18)
25. Email received confirming that despite assurances, the tree over Tinneys lane has not been removed.(item 19)
26. Email enquiry asking about any proposed changes to the village green parking permit draft? (item 14)
27. Email received about the safety of holding the “Meet and Greet.”
28. Email received from the solicitor with the “footprint” for devolution.(item 13)

7. To answer any questions from Councillors, previously notified to the Clerk

None

8. To receive a report from the Clerk

None

9. To receive reports from -

a) Police

None

b) Cornwall Councillor

A report was circulated at the meeting:

Covid-19 Update

I'm sure you will all be aware of media reports in the past few days regarding the emergence of the new Covid-19 variant, Omicron. At the weekend, the Prime Minister confirmed some new, temporary measures to respond to emergence of a number of UK cases of the Omicron variant. The purpose of these measures is to

slow the arrival and spread of Omicron in the UK, while we find out as much as we can about the variant and do all we can to get the population vaccinated and boosted.

The key measures that have been announced are:

- All contacts of suspected Omicron cases must self-isolate for 10 days, regardless of their vaccination status. They will be contacted by NHS Test and Trace;
- A red list of countries and territories has been put in place with some restrictions on arrivals from these countries; and
- From 30 November, unless exempt, you must wear a face covering on public transport and in shops. Secondary schools have been informed by the Department for Education that children and teachers are required to wear a face mask in corridors and communal areas.

All changes took place from 4am this morning and will be reviewed in three weeks' time on Friday, December 17.

Whilst in Cornwall our cases have been relatively stable in the past few months, and among the lowest in the South West, the number of cases is currently rising again. We have never been complacent. We have always urged our residents to remain cautious and follow the basic public health advice from our excellent local public health team – and we will continue to encourage everyone to keep staying safe by:

- Following the new guidance
- Getting the vaccines, and booster doses when you are eligible
- If you have symptoms get a PCR test, stay at home
- Washing your hands often
- Letting fresh air in if you are socialising indoors
- Use LFD tests before spending time in enclosed busy spaces where there is limited fresh air or before visiting someone vulnerable

As trusted leaders within your communities, we would ask you to help us, by spreading this message.

10. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses 21st October 2021 – 24th November 2021) - £738.13
Cornwall Council (Rent for Car Park – October and November 2021) - £333.34
Cornwall Pension Fund (Pension Contributions – November 2021) - £128.85
Cormac Solutions Ltd (Toilet Cleaning – October and November 2021) - £380.12
Fowey Harbour Commissioners (Electricity for Boatwatch Hut) - £118.40

It was proposed by Councillor D Johns and seconded by Councillor D Pugh-Jones that all the above orders be authorized for payment. All Councillors voted in favour of this proposal.

11. Finance

To receive and consider a current financial statement of accounts and to consider the precept for 2022/23

It was noted that details of the income and expenditure to 31st October 2021 were circulated in advance of the meeting. It was noted that the bank balance is currently £28,000. The car park income has not yet been credited to the account. The Clerk reported that it is good practice to have a bank balance of up to three times the annual precept which in this case would be approximately £11,000. Any money over and above that figure should be ringfenced for identifiable projects.

The following ringfenced reserves were agreed: Playground £15,000, Toilet Block £5,000, Carpark resurfacing £20,000, Legal Fees £3,000, Carpark ticket machine £3,500, VAT £10,000, This is a total of £55,000. It was agreed that the parish council does not have all the money it needs and that there is clearly justification for setting an inflationary precept - as a minimum - that would avoid diminishing our

current financial status. Councillor D Johns said that the precept is one of the cheapest in Cornwall so any inflationary increase would be minimal on the amount actually paid. For example, a 5% increase in the precept would result in a £1.35/pa increase for a Band D property. It was proposed by Councillor D Johns and seconded by Councillor S Harper that the precept be increased by approximately 5% to £3,946.22. All Councillors voted in favour of the proposal. The proposal was therefore carried.

12. Cormorant Hotel Site

To receive and consider matters arising relating to the Cormorant Hotel site

The Chairman said that the majority of communications received during the preceding month, relate to mud and mess on the road from the development site. Councillor D Pugh-Jones said that the car park is now a huge puddle of mud from the Boatwatch Hut to the quay. Councillor S Phillis said that the car park has sunk due to the weight of the vehicles parked there and the mud emanating from the development site. It was noted that the driveway to the site will be tarmacked and that, at the same time, the developer could be asked to re-tarmac that end of the car park? Councillor S Phillis said that the planning conditions are not being complied with relating to wheel washing of vehicles leaving the site and contractors are parking in the car park as opposed to on the site. It was agreed that Councillors D Jenkinson and A Van den Broek will meet with the developer and seek agreement that they will re-tarmac the far end of the car park in order to make it a useable space again and ask them about the frequency of road cleaning, which could be at least weekly during poor weather or when the road conditions warrant a clean.

13. Devolving Assets from Cornwall Council

To receive and consider matters arising relating to the devolution of assets from Cornwall Council

The Chairman circulated a plan that he had received from Cornwall Council delineating the land to be devolved. It was noted that, in addition to the toilet building and car park, the plan shows two other

very small strips of land – one in front of the studio and a parking space opposite the toilet building. It was thought that they might be pinch points to facilitate parking in the car park, by disallowing parking horizontally along the highway. It was agreed that the Chairman would clarify with the solicitor that he should check with the asset holder what the strips of land are and what they are for, and therefore being able to decide if they should form part of the devolved land or not.

14. Golant Car Park

To consider the parking permit policy

The Chairman said that the current parking tariff is 62% higher than it was last season and that the parking charges are now in round pounds which makes it easier for motorists to locate the correct change for the parking meter. Councillor D Johns said that he can see no reason for not imposing these charges all year round?

The Chairman said that the biggest discount offered is for the annual permits for the 5 reserved bays at a cost of £100/pa. Councillor Johns explained that £500 per parking space is generated from the parking machine each year, so the annual permits are significantly reduced in price. Councillor D Johns said that these spaces are often vacant in the summer when there is pressure on car parking. Some discussion took place as to whether these reserved bays should be discontinued. The consensus view was that if they are discontinued, an exception should be made for the SUP business who use the space to operate their shuttle service for customers to and from the village. It was agreed that the parish council want to support local businesses (and in line with the NDP) and also to relieve pressure on parking in the village. Some discussion took place as to where the other four permit holders would park their vehicles if the annual permits were discontinued. It was agreed that they could purchase one of the other permits that are offered to parishioners. It was proposed by Councillor D Johns and seconded by Councillor S Harper that the reserved bays be discontinued apart from Bay 1 which will be offered to SUP at an annual cost of £250 provided they use it to facilitate their shuttle service for customers to and from the

village. All Councillors voted in favour of this proposal. The proposal was therefore carried.

The Chairman said that the other available permits are currently £50 and £30, the former being for second home owners and the latter being for residents in the parish and on the electoral roll. This entitles the permit holder to park in the car park at any time throughout the year if there is an available space. It was proposed by Councillor S Phills and seconded by Councillor D Johns that the cost of the permits be increased to £75 and £50 respectively and that only one permit is allocated per household irrespective of the number of cars the household owns. All Councillors voted in favour of this proposal. The proposal was therefore carried. It was noted that these would be issued as applications are received and the price increase would be effective from 1st March 2022.

Considerable debate followed regarding parking on the village green. It was noted that the current policy is that permit holders only are entitled to park on the village green but that the policy for issuing these permits is often loosely applied ie. that the permits are for those who have no on-site parking or limited parking at their homes. Councillor D Pugh-Jones questioned whether a proposal to charge for parking on the village green was based on financial or equitable reasoning. The Chairman said that it was not about making money. Councillor D Pugh-Jones said that the village green was donated to villagers over 40 years ago and that the current system works well without complaint. She said that if charges are to be applied to parking on the village green, it would have to be monitored and if Alliance Parking issue fines, this will result in parking on the streets instead. It was agreed that it was not anticipated that Alliance parking would increase their operation to include the village green. However, it was agreed that full time residents in the parish with no alternative parking should have priority in the village green car park.

Councillor S Harper said that there are ongoing costs to maintain the village green and that it would be fair to ask those who park there for a small contribution as a nominal fee for maintenance. Councillor A van den Broek said that no one who parks there would begrudge a nominal fee. Councillor S Phillis said the outlay on the village green is minimal.

There were a number of outstanding questions: are permits required for the village green? If so, who should be prioritised to receive a permit? Should a charge be made for these permits? How would non display of a parking permit be enforced? Any changes considered would be put forward for consultation, but at the moment, there will be no change to the “free” village green parking permits.

To receive and consider any matters arising relating to the car park

Councillor A Van den Broek said the Sawmills bin at the end of the car park is being filled with general rubbish. Councillor A Van den Broek said that he will ask for the bin to be emptied.

15. Public Toilets

To receive and consider any matters arising relating to the public toilets

We will continue to maintain the anti-bacterial spray during the current Pandemic. It was noted that Cormac has not re-filled the soap dispenser as the cleaning operative does not have the key. It was agreed that Councillor A Van den Broek would re-fill the hand sanitiser dispenser and that the Parish Clerk would contact Cormac to re-institute their obligation to refill the hand washing facility correctly, with immediate effect.

16. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground

The Chairman said that he and Councillor A Van den Broek had met another playground supplier who had provided a further quotation for some new wooden play equipment. He said that he has sought a further quotation and the company will visit the site in January 2022. Councillor S Phillis said that he had inspected the benches and they all require cleaning and re-painting. He said that one of the benches requires two new planks.

17. Green Issues

To receive and consider any matters relating to green issues in the parish

Councillor D Johns said that an electric car charger could be run from the Boatwatch hut using a single-phase supply. He said this would be a “slow” charger and would cost approximately £5,000 - £10,000. He explained that a fast charger – 45Kw – would have to be sited next to the electricity box and would cost approximately £20,000. He said that, in time he anticipated that the government will be offering grants for such chargers.

Councillor D Johns said that many parish and town councils have a climate policy and plan. He said that Portreath has a good example which he will forward to all councillors as well as the recommendations for such plans issued by Friends of the Earth.

18. Highways

To receive and consider matters arising relating to highways in the parish

The Chairman said that he had received a notice of intention for a temporary prohibition of traffic in Water Lane on 10th and 11th January 2022 for Openreach to undertake some works between 7pm in the evening and 7 am in the morning. He said that he would email Openreach and ask them for a slightly later start time on these days.

19. Footpaths and Benches

To receive and consider matters relating to footpaths and benches in the parish

None

20. Corona Virus

To receive and consider any matters relating to the corona virus

pandemic

None

21. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 25th January 2022 in Golant Village Hall

The date of the next meeting will be on Tuesday 25th January 2022, commencing at 7:15pm in Golant Village Hall.

There was no further business, and the meeting was closed at 9:40pm.

ST SAMPSON PARISH COUNCIL MEETING

30th November 2021

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
PP	Remove filing cabinet from rear of village hall	AVB
4	Ascertain if U turn around device is covered by parish council's insurance	SB
13	Clarify with solicitor what the strips of land are and what they are for, as shown on the plan of proposed assets to be devolved	DJ
14	Ask for Sawmills bin to be emptied	AVB

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| 15 | Fill hand sanitiser dispenser | AVB |
| 18 | Ask Openreach for later start time
for works in January | DJ |