

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING  
HELD ON TUESDAY, 25TH APRIL 2023 AT 7:15PM IN GOLANT  
VILLAGE HALL, GOLANT**

**Present:** Councillors D Jenkinson, (Chairman), D Johns, C Taylor, D Pugh-Jones, M Whell, A Van den Broek and S Harper.

Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Colin Hunter spoke in respect of planning application PA23/02466 at St Carroc, Golant. He said that the proposed development aims to modernise, modestly extend and future proof the dwelling. He said that it is proposed to internally redesign the kitchen and dining room, install a new roof and new windows and doors. He said that the proposed extensions are a 1-bedroomed annex on the west elevation with an interconnecting door into the main dwelling and a single storey dining room extension on the east elevation. He said the extensions will take up some amenity space so the parking area will be extended to the east. In addition, it is proposed to extend the balcony on the south elevation. He said that the proposal has been designed to be of low impact given the elevation of the dwelling and to minimise the impact on the occupiers of the neighbouring dwellings. He said the neighbours do not object to the proposed development.

**1. Apologies**

None

**2. To confirm the minutes of the meeting held on Tuesday 28<sup>th</sup> March 2023**

The minutes of the meeting held on Tuesday 28<sup>th</sup> March 2023, having previously been circulated, were agreed as an accurate record subject to an amendment changing the date of the coronation celebrations from Sunday 5<sup>th</sup> May 2023 to Sunday 7<sup>th</sup> May 2023.

### **3. Declaration of interest in items on the agenda**

None.

### **4. Planning Applications**

**To receive and consider the following planning applications:**

**PA23/02466 - Proposed extensions and improvements to the existing dwelling to create a residential annexe (ancillary to the use / occupation of the existing dwelling], dining room extension and external works to include extended parking provision and extension to an existing terrace at St Carroc, School Hill, Golant**

It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the application be supported subject to a condition being imposed to ensure that the contractors comply with the guidance contained within Cornwall Council's document entitled "Noise and Dust Control on Construction and Demolition Sites" dated April 2010. All Councillors voted in favour of the proposal. The proposal was therefore carried.

**PA22/07079 - Listed building consent for external and internal alterations at Bellsat Farm, Golant**

It was noted that this application is not on Cornwall Council's Planning Portal.

### **5. Matters Arising from the previous meeting**

**To receive and consider reports on the action points from the previous meeting**

Councillor C Taylor said that he had obtained quotations (from a local supplier) for replacement benches and that a 6-person standard wooden picnic bench would cost £180 and that a standard bench would cost £160. He said that one of the benches on the village green definitely needs removing/replacing as it is rotten. He said that

none of the other benches are in a similar state. He said that the pub are unsure which benches belong to them.

Councillor A Van den Broek said that the D shackles on the swings have been replaced.

The Chairman said that he had made contact with a company regarding the cost of a mobile repeater unit and was waiting to hear from them. He said that he would follow this up.

### **To receive and consider reports on any other matters arising from the previous meeting**

The Chairman said that the company who install mobile webcams have a limit on the height of installation from a ladder so it would appear that the original site for the webcam may be unsuitable. He said that an alternative is to install a webcam on a pole on the Boatwatch Hut. He said that the purpose of the webcam is to enable people to look online at their boat or to check weather conditions on the river or to look at the river and its surroundings and would be a positive benefit to the village and its visitors.

### **6. To receive the Chairman's Communications**

The Chairman emailed the following communications in advance of the meeting:

1. Email received to check that PC meetings are held on the 4<sup>th</sup>. Tuesday each month when they are held.
2. Proposal received to take the project of the kayak store forward via a community association arrangement.
3. Confirmation of a meeting with the developer.
4. Email from Construction Marine Ltd, to set up a meeting to discuss the impending 'works' on the foreshore, to repair the sea walls.
5. Email from Golant Boatwatch to confirm that FHC have had a grant from HM GOV. of £150 to offset electricity costs for a while.
6. Response from Councillor Andy Virr, confirming that a) he will offer some financial support for the Playground appeal and that b) we do need to apply for planning if we intend to modify the toilet block and then

pay the appropriate fees.

7. Confirmation that the contractor for the resurfacing of the southern end of the car park, will also remove the rusty and broken white railings and weeds before laying the top surface. He will also do the white lining in both car parks.

8. As previously discussed, the wifi connection was made between the Boatwatch hut and Oakenhurst.

9. Email outlining possible siting position for the planned web cam.

10. Email received asking what happens to the planned “emergency call to mobiles” if you have a poor signal???

11. Draft script and photo received for the playground appeal.

12. Confirmation of the appropriate wording to be used for the Playground Appeal, to ensure that it is clear that the VH is acting as agent for the money collected.

13. Email confirming the banking details of the Village Hall

14. Email confirming that any money raised will be spent on new equipment whatever the amount.

15. Email received about Coronation plans.

16. Further email confirming actions for the Coronation.

17. Final copy of the Playground appeal.

18. Email received requesting help with a parking charge.

19. Email received pointing to a typo in the last PC minutes re: date of Coronation lunch on the green. Clarified as Sunday 7th May.

20. Email received to confirm more arrangements in the event of poor weather on the day of the Coronation party on the green. (Including a ‘no rain’ dance at midnight the night before)

- The Chairman said that he was meeting with Construction Marine Ltd on Thursday 27<sup>th</sup> April 2023 to discuss the planned works to the riverbank which supports the railway line.
- He said that National Grid have completed their works in the village and that an invoice needs to be raised for their use of 5 parking bays for one day.

## **6. To any questions from Councillors, previously notified to the Clerk**

None

## **7. To receive a report from the Clerk**

The Clerk said that she had not yet received Register of Interest forms for Councillors C Taylor and S Harper and was waiting for photographs of Councillor C Taylor and M Whell for the website.

## **8. To receive a report from Cornwall Councillor A Virr**

A report (see below) was read out at the meeting:

### Playground Facilities

I am delighted to have been able to make a donation of £300 from my Community Chest Fund for the new children's play equipment. I am sure the new facilities will be popular with residents and visitors alike.

### B3269 Road Surface and Drainage Issues

There is good news for residents driving in the direction of Fowey. Currently there is an issue with flooding and excess water flow on the highway in the proximity of the entrance to Tremanor Farm. The road surface is also in a poor state. Highways have just confirmed the following:

“Now that we're into the new financial year, a works instruction is being organised which will involve the installation of an additional gully to connect surface water into the existing drainage system to prevent water running down the carriageway. We are also raising a works instruction for some minor patching works for this road. The work will require a road closure, so there will be a minimum 3-month lead in time. Our intention is to complete the work prior to the next winter season.”

Councillor M Whell commented that the flooding issue at Tremanor Farm is due to a mains water leak which he has reported to SWW.

## **9. To authorise the signing of orders for payment, including -**

Mrs S Blaxley (Salary and Expenses – 23<sup>rd</sup> March 2023 – 19<sup>th</sup> April 2023) - £572.99

Cornwall Pension Fund (Pension Contributions) - £112.84

BHIB (Insurance Renewal) - £645.65  
Cornwall Association Local Councils (Annual Subscription) - £223.97  
HMRC (VAT January – March 2023) - £354.66  
HMRC (PAYE) - £231.59  
British Telecom (Broadband April, May and June 2023) - £201.32  
Source for Business (Water for Toilet March 2023) - £12.53

Some discussion took place regarding the BHIB insurance premium and whether this represented good value for money. It was agreed that the Clerk would notify them that the parish council now owns the toilet block and car park. Discussions also took place regarding the invoice from BT which includes a late payment charge of £40. Councillor D Johns explained that he is pursuing an ongoing dispute over the invoices sent by BT but due to non-payment, they are threatening disconnection of the service. It was agreed that the Clerk would follow up the matter. It was proposed by Councillor S Harper and seconded by Councillor C Taylor that all the above orders be authorized for payment apart from the BT invoice which should be paid minus the £40 late payment charge. All Councillors voted in favour of this proposal.

## **10. Finance**

### **To receive and consider a current financial statement of accounts.**

The Clerk reported that income of £390.00 has been received for car park permits and £324.50 from the car parking machine. She said that the accounts balance at £15,552.04.

## **11. Cormorant Hotel Site**

### **To receive and consider matters arising relating to the Cormorant Hotel site**

Councillor D Pugh-Jones said that vegetation has been cut down and left to rot in the undergrowth which is unsightly. It was agreed that the Chairman would email the developer regarding this matter.

## **12. Car Park**

## **To receive and consider any matters arising relating to the car park**

Councillor C Taylor said that the contractors were due to start the re-surfacing works on Monday 24<sup>th</sup> April 2023, but this has been postponed until Wednesday 26<sup>th</sup> April 2023. He said that he will put the appropriate bollards out to prevent parking on this area.

Councillor A Van den Broek said that the Sawmills bin has now been moved to allow for tarmacking. Councillor D Johns said that Flowbird are in the process of putting the VAT number and location on the car parking tickets.

## **13. Public Toilets**

### **To receive and consider matters arising relating to the public toilets.**

None

## **14. Kayak Storage Facility**

### **To receive and consider any matters arising relating to the kayak storage facility**

Councillor D Johns said that he had received requests for the storage of kayaks, oars and paddle boards. He said that he has inspected the interior of the building and there is a service corridor down the middle of the building which houses the electricity and water supplies. He said that with the ladies and gents' toilets stripped out together with an area to the rear of the unisex disabled toilet and outside space to the rear of the building, he considers there is sufficient storage space. He said access to the interior would be via the existing doors. He said that owners would padlock their own equipment to the racks and storage would be at the individuals' own risk. He said that he had sought an informal view from Cornwall Council Planning Department who have said that planning permission is probably not required to change the use from a public toilet to a storage facility. However, they said that if planning permission is not applied for and someone complains, they will have to investigate the

matter. He said that an application for a Certificate of Lawful Development could be made to get a formal view of whether planning permission is required or a planning application for a change of use could be submitted. Discussions followed regarding the possible courses of action to take. It was proposed by Councillor C Taylor and seconded by Councillor D Pugh-Jones that a planning application be submitted to Cornwall Council for a change of use of the building. All Councillors voted in favour of the proposal. The proposal was therefore carried.

It was agreed that Building Regulations is not required as there will be no structural alterations to the building. Councillor D Johns said that the telephone box will need to be removed to enable access through the door with a kayak.

It was agreed that Councillor D Johns will allocate storage spaces in the facility and will keep a register of users. On payment of the agreed fee into the parish council's bank account, users will be allocated a space in the facility.

Some discussion took place regarding the charges to be levied for storage. It was agreed that this matter will be discussed at the next meeting of the parish council. Councillor S Harper asked how much the racking would cost. Councillor D Johns said it would not be costly. It was agreed that the parish council could pay for the racking or materials to make it, on production of invoices.

Councillor D Jenkinson said that he was in discussion with the Rowing Club with a view to having full access to the 1.5m strip of land to the side of the toilet building so that it can be utilised. The Clerk said she would check with the insurance company (BHIB) to ensure that the parish council's public liability insurance is sufficient to insure the facility. The Clerk said that for insurance purposes, she must be notified of any works taking place in the building prior to them being undertaken.

## **15. Village Green and Playground**

**To receive and consider any matters arising relating to the village green and playground.**



Councillor S Harper thanked Councillor D Pugh-Jones for advertising the Playground project asking parishioners to organise events to raise money for the project or to make donations by 1<sup>st</sup> September 2023 both via Maurie Mail and in the Pill. She said that a positive response from the pub has been received who may organise a Fun Day and from a parishioner who will organise a dog show which will take place on the village green on 17<sup>th</sup> June 2023. Councillor S Harper said that she would apply to Asda for some funding through the Community Champion. It was noted that so far, donations have been received/promised as follows: Imerys £500 and Community Chest £300. Green and Rock have promised to pay a total of £2150 for parking fees for using Councillor A Van den Broek's field plus half the cost of white lining the southern car park. Our thanks to Councillor A Van den Broek for his generosity.

Councillor D Jenkinson said that the grass on the village green will be cut before the coronation celebrations.

## **16. Coronation Celebrations**

### **To consider the celebrations for the coronation of King Charles III**

The Chairman said that it is proposed to hold lunch celebrations on Sunday 7<sup>th</sup> May 2023 on the village green and that the parish council will fund the provision of a coronation cake (or cakes) plus packed lunches for up to 16 people who may be unable to attend the village green event. Councillors A Van den Broek and M Whell and David Johns offered to transport the tables and chairs to the village green in time for the event.

## **17. Freshers Event**

### **To receive and consider matters arising relating to the Freshers Event**

Councillor S Harper said that the Village Hall is 120 years old this year and to celebrate the occasion, it is planned to hold a Freshers tea party on 13<sup>th</sup> May 2023 between 1pm and 3pm in the Village Hall.

The aim is to recognise all the work of the clubs and societies in the village and to this end, they will be invited to attend and talk about their activities. Councillor S Harper said she will talk about the work of the parish council at this event. It is hoped to encourage newcomers to the village to join the various clubs and societies.

### **18. Green Issues**

**To receive and consider any matters arising relating to green issues in the parish.**

None

### **19. Highways**

**To receive and consider any matters arising relating to highways in the parish.**

Councillor D Jenkinson said that he will contact Rachel Tatlow for an update as to when the re-surfacing works on Water Lane will be undertaken.

### **20. Footpaths and Benches**

**To receive and consider any matters relating to footpaths and benches in the parish.**

Councillor D Johns said there has been some serious damage to the footbridge on the Sawmills footpath. He said that Cornwall Council has erected signs to warn people of the danger.

It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that Councillor C Taylor purchases 2 new benches to replace the 2 that are in the worst state of repair on the village green. All Councillors voted in favour of the proposal. The proposal was therefore carried.

### **21. Date of next meeting**

**To confirm the date and venue of the next meeting on Tuesday 23<sup>rd</sup> May 2023 in Golant Village Hall. The Annual Parish meeting will commence at 7pm (when clubs and societies are invited to report back on their year) and this will be followed by the Parish Council's AGM**

There was no further business, and the meeting was closed at 8:55pm.

## **ST SAMPSON PARISH COUNCIL MEETING**

**25th April 2023**

### **ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>By Whom</u></b>
5	Investigate cost of mobile repeater unit	DJ
6	Raise invoice for use of parking spaces by National Grid	DJ
9	Notify insurance company about newly acquired assets	SB
11	Email developer regarding Debris from cut vegetation	DJ
14	Check adequacy of public liability insurance for kayak storage facility	SB
19	Email Rachel Tatlow regarding resurfacing of Water Lane	DJ