

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING
HELD ON TUESDAY, 30th JANUARY 2024 AT 7:15PM IN
GOLANT VILLAGE HALL, GOLANT**

Present: Councillors D Jenkinson, (Chairman), D Johns, C Taylor, A Van den Broek, D Pugh-Jones and M Whell.

Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

Public Participation

None

1. Apologies

Apologies were received and accepted from Councillor S Harper.

2. To confirm the minutes of the meetings held on Tuesday 28th November 2023

The minutes of the meeting held on Tuesday 28th November 2023, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

Councillor C Taylor declared an interest in item 10 on the agenda.

4. Planning

To receive and consider the following planning applications:

**PA23/10237 - Conservatory and Alterations to Tanhay House,
Tanhay Lane Golant**

The Chairman said that the Applicants are seeking to replace the existing Victorian conservatory with a more modern structure. It was proposed by Councillor D Jenkinson and seconded by Councillor D

Johns that the application be supported. All Councillors voted in favour of the proposal. The proposal was therefore carried.

5. Matters Arising from the previous meeting

To receive and consider reports on matters arising from the previous meeting.

- The Clerk explained that she had made an error in the accounts stating that 3 benches had been purchased when only 2 had been bought. She said that she has now rectified the accounts and assured councillors that only 2 benches have been paid for.
- It was noted that there has not been a response from the Countryside Officer regarding the leat running down Tinney's Lane.
- The Chairman said that he has contacted Flowbird to change the parking charges and parking 'charge season' on the car parking machine and that he had also contacted Alliance Parking to advise them of the changes. Councillor D Johns said that the board in the car park displaying the charges and the display on the machine also needs changing.
- Councillor A Van den Broek said that he had purchased a new grit bin and a pole to hold the chain at the entrance to the village green but had not yet installed the items.
- The Chairman said that thanks to donations from Golant Boatwatch, Quay Users and the Parish Council, a Christmas tree was erected on the village green at Christmas but that someone needs to take responsibility for this in future years depending on what Christmas display parishioners want to see.
- The Chairman said that he had emailed the donor of the funds for the play ship to advise him of cost and that he understood that the money has now been received.

6. To receive the Chairman's Communications

The Chairman emailed the following communications in advance of the meeting:

1. Request for the road (Water Lane) to be cleaned.
2. Acknowledgment from CC that the request had been received.

3. Offer and acceptance of the BAY 1 arrangement with Paddle Cornwall.
4. Confirmation that “Highways” have put the “yellow lining” that was over tarmacked, onto their work schedule.
5. Request from the Countryside Information Officer, for us to locate Tinneys Lane for her.
6. Footpath number 5 has been an issue for many years and has yet to be resolved. A previous past Chair has offered to provide files that cover the issue.
7. Highways informed of blocked drains and flooding.
8. The start of many emails on the question of Corserv and their proposal to increase our charges for managing the toilet.
9. Email and map from a parishioner showing a CC map with footpath number 5 removed.
10. Enquiry from a resident about widening an entrance which would necessitate removing some hedging.
11. Hedgerow regulations 1997 supplied.
12. Email received to identify the bank details for Little Harbour
13. One of many emails to do with seeking grant aid for the playground project. This one to confirm that we were obligated to withdraw from one of the applications, because of our success with another grant from CC.
14. Email received seeking an update on the state of the wooden footbridge near to Sawmills and the response from CC.
15. Follow up email to Countrywide Services to ascertain when cc would be repairing or replacing the wooden bridge. They have suggested we wait until the next financial year, but we are pressing for an earlier date.
16. A couple of emails to query the payment and installation of benches on the green. The assets say one thing and the bank statement another.
17. Many emails to and from the chosen playground supplier, indicating a desired start date for installation of 4th March and hoping for completion by Easter if at all possible.
18. Various emails about another grant from the levelling up fund, ultimately the one that we withdrew from.
19. Email providing useful background economics for management of the kayak store.

20. Various emails with the Senior Electoral Officer of the likely costs to our budget for forthcoming elections in May 2025. National elections in 2024 would be paid by central government.
21. Various emails about the budgeting and financial support for the Christmas Fayre. If commercial activity and charity activity can be separated, then the PC can more easily provide donation support if requested.
22. Email confirming the end of our warranty period for the new ticket machine! A maintenance agreement has been offered to follow on.
23. Further email expressing thanks for supporting the Christmas Fayre with a charity donation to Little Harbour.
24. Email to seek comment on a rumour about the possible re-routing of certain bus routes.
25. Confirmation that the kayak store now has locks on the doors.
26. The first of many emails, from Corserv announcing their proposed new charges from 1 st April.
27. Request for car park permits for the green for the staff of the pub when the tide is very high.
28. Further emails regarding Corserv.
29. Email and invoice for electricity from Fowey Harbour Commissioners for the Boatwatch Hut.
30. Emails regarding the dates to determine the contract with Corserv.
31. Emails regarding the collection of monies promised for the Playground.
32. Email concerning the pricing for possible shelter for the playground project.
33. Final email to CC levelling up team to confirm our acceptance of the CIL grant support.
34. Some old land registry documents have been identified as being in the name of Barry Campbell Taylor, who sadly passed away recently.
35. Telephone call asking about tree felling and general cutting back of the land behind the Cormorant development.
36. Follow up email regarding budgets, cashflow and outstanding collection of monies for the playground project.
37. Risk assessment carried out.
38. Brief overview of the accounts of the supplying company for the playground project.

39. Overview provided of the summary of village hall finances to show the monies held on behalf of the Parish Council for the Playground project.

40. Confirmation received that the improved signage for the Castledore crossroads is at the detailed “design” stage.

41. Query received about a memorial bench that is no longer in situ. It was confirmed as the one that was broken and unsafe to use and was therefore removed for H&S reasons.

42. Emails received from Flowbird with a quote for changing the ticket machine pricing structure and another email from Alliance parking who have queried the layout of the ticket.

43. Further email from Flowbird, to confirm that the cost of changing the ticket layout would be £258.

44. Further updating emails regarding the toilet cleaning contract.

The Chairman said that the route of footpath number 5 is always an issue during the conveyancing process of properties in the vicinity of the footpath. He said that footpath number 5 no longer exists and whilst it has been removed from Cornwall Council’s documents, it remains on the documents held by Land Registry. Councillor M Whell commented that it is the responsibility of the householders and landowners to rectify this problem. It was agreed that Councillors D Jenkinson and D Johns would investigate this matter further. The Chairman said that it has been brought to the attention of the parish council that some documents that concern the parish council are in the name of Barry Campbell-Taylor and that, at some future date, this may need to be changed.

7. To any questions from Councillors, previously notified to the Clerk.

None

8. To receive a report from the Clerk.

None

9. To receive a report from Cornwall Councillor A Virr .

There was no report.

10. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses (23/11/23 – 20/01/24) – £976.76

Cornwall Pension Fund (Pension Contributions) - £188.92

Source for Business (Water for toilet November and December 2023)

- £46.83

Corserv Facilities (Toilet Cleaning December 2023 and January

2024) - £530.82

Flowbird Smart City (Parking Machine Transaction Charges January

2024) - £12.00

HMRC (VAT October – December 2023) - £114.58

Chris Taylor (Grass Cutting) - £150.00

Paul Meredith (Key Box and Key for Defibrillator) - £14.99

Fowey Harbour Commissioners (Electricity for Boatwatch Hut) -

£61.13

It was proposed by Councillor A Van den Broek and seconded by Councillor D Pugh Jones that all the above orders be authorized for payment. All Councillors voted in favour of this proposal apart from Councillor C Taylor who abstained from voting. The proposal was therefore carried.

10. Finance and Budget

To receive and consider a current financial statement of the accounts

The Clerk said that income has been received as follows: £53.00 from the car parking machine, £615.00 from car parking permits and £770.00 for kayak storage. She said the accounts balance at £14,931.22.

11. Golant Car Park

To receive and consider any matters arising relating to Golant car park

- The Clerk said that the permits starting on 1st March 2024 will be issued soon.
- The Chairman said that Flowbird are able to change the ticket prices remotely.
- He said that Alliance Parking are concerned that the tickets issued are difficult to understand and asked if Flowbird could change the design to reflect those used in other car parks. It was noted that this would cost £258.
- Councillor D Johns said that he has tried to contact BT to ask them if a telephone line and a broadband line are both needed for the car parking machine but has not had a response. The Clerk said she would contact BT and also ascertain when the contracts for the telephone line and the broadband expire.

12. Kayak Storage Facility

To receive and consider any matters arising relating to the kayak storage facility.

The Chairman thanked Councillor D Johns, on behalf of the parish council, for his hard work with this project and a successful outcome which will benefit the village for years to come.

13. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground.

- It was noted that Councillor S Harper had forwarded the Chairman a copy of the contract from Cornwall Council for the C.I.L funding. It was noted that the scheduled installation date for the new play equipment is 4th March 2024.
- Councillor A Van den Broek said he would undertake the levelling of the site, assisted by some volunteers. He said that he will set a date for the groundworks to begin and that once a section of fence is removed and the works commence, the playground will be out of action.
- Councillor C Taylor said that, at some future date, parts of the village green will need scarifying, re-seeding and aeration.

14. Green Issues

To receive and consider any matters arising relating to green issues in the parish.

Councillor D Johns said that some electric charging points have been installed in the Caffa Mill car park in Fowey.

15. Highways

To receive and consider any matters arising relating to highways in the parish.

- The Chairman said that the new signage for Castledore crossroads is in the detailed design stages.
- He said that parishioners need to be encouraged to report the potholes on Church Hill and that he will send out a Maurie Mail reminding parishioners of the process.
- Councillor D Pugh-Jones said that the wall outside the Old Post Office is constantly being damaged but the owners of the Old Post Office consider that it is Cornwall Council's responsibility to repair the wall. She said that Cornwall Council are monitoring the matter.

16. Footpaths and Benches

- The Chairman said that the poor state of the handrail adjacent to the wooden bridge on the Sawmills footpath has been reported to Cornwall Council's Countryside Officer. Cornwall Council have said that they will do their best to keep the footpath open. Councillor D Johns said that the ford can be crossed below the bridge.
- The Chairman said that a memorial bench that had been placed on the village green could not be located by representatives of the family concerned. He said that he had advised them that the bench had had to be removed as it was in a dilapidated state.

Under The Public Bodies (Admissions to Meetings) Act 1960 Sec 1 (2), members of the public were excluded from the meeting

due to the sensitive financial and commercial business to be discussed.

17. Golant Public Toilet

To discuss the cleaning of the public toilet in 2024/25

Several options for cleaning the public toilet were discussed. It was agreed that a professional cleaning company would be used and that 3 quotations would be sought and discussed at the next meeting of the parish council.

18. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 27th February 2024 in Golant Village Hall.

The date of the next meeting will be on Tuesday 27th February 2024 in Golant Village Hall commencing at 7:15pm

There was no further business, and the meeting was closed at 8:20pm.

ST SAMPSON PARISH COUNCIL MEETING

30th January 2024

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
11	Contact BT regarding contracts for car parking machine	SB
5	Install new grit bin	AVB
5	Erect metal post to hold chain at Entrance to village green	AVB

15

Send out Maurie Mail reminding
Parishioners how to report potholes

DJ