

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 28TH MAY 2024 AT 8PM IN GOLANT VILLAGE HALL, GOLANT

Present: Councillors D Jenkinson, (Chairman), D Johns, C Taylor, M Whell, A Van den Broek, D Pugh-Jones and S Harper.

Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 8pm.

Public Participation

None

1. Apologies

None

2. Election of Chairman

It was proposed by Councillor D Johns and seconded by Councillor C Taylor that Councillor D Jenkinson be elected as Chairman. No other nominations were received. All Councillors voted in favour of the proposal. The proposal was therefore carried.

3. Election of Vice Chair

It was proposed by Councillor S Harper and seconded by Councillor D Pugh-Jones that Councillor A Van den Broek be elected as Vice Chair. There were no other nominations and the proposal that Councillor A Van den Broek be elected as Vice Chair was carried unanimously.

4. To confirm the minutes of the meeting held on Tuesday 23rd April 2024

The minutes of the meeting held on Tuesday 23rd April 2024, having previously been circulated, were agreed as an accurate record.

5. Declaration of interest in items on the agenda

Councillor A Van den Broek declared an interest in item 11 on the agenda where the payment related to himself.

6. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

- The Clerk confirmed that she had informed the owners of Riverbank House that they could site the crane on the village green carpark when they install their replacement window.
- The Clerk said there was now a link from the parish council's website to the Boatwatch webcam.

To receive and consider reports on any other matters arising from the previous meeting

- Councillor S Harper reported that she has applied for the Community Chest Grant, promised by Cllr Virr.
- The Chairman said that it had been suggested (by Fowey River Canoe Club) that a pontoon be sited in the Pill to facilitate access to boats for disabled people.
- The Chairman said that Boatwatch has a waiting list for frape moorings and Fowey Harbour Office are not encouraging people to give up their frape mooring even if they do not use their boats as they are still paying for the facility. He said that the frape moorings to the south of the boathouse are out of use as the metal walkway to access them is in a state of disrepair. He said that Fowey Harbour Office have given their permission for the walkway to be replaced but will not finance the replacement. Councillor D Johns said that this site might be more suitable for a floating pontoon. It was also suggested that the cost might prove to be prohibitive. Currently, the Chairman is awaiting a call back from Mike Davies to go and inspect the site.

7. To receive the Chairman's Communications

The Chairman emailed the following communications in advance of the meeting:

1. Communication about the level of CIL grant available.
2. Email re: web cam on the PC web site.
3. Email re: signing off the play area with the installers.
4. Proposal from the Canoe Club for a pontoon in the Pill.

5. Multiple emails re: play area , benches, and CIL grant.
6. Email re: budget expenses and community chest calculation.
7. Email re: potential of restoration of the southern frapes.
8. More emails regarding the possibility of a pontoon in the Pill.
9. Emails to explain ringfenced money in our budget/accounts.
10. A contribution from a well known parishioner to buy the picnic benches to go in the Gazebo.
11. Receipt of the RoSpa report.
12. Receipt of Land Registry title to devolved assets from Cornwall Council. (carpark and toilet block)
13. Enquiry about where to find the minutes displaying the revised car park charges on the PC web site.
14. Email re: flotilla information.
15. Information re: contact for possible southern frapes walkway work, if to commence?
16. Email re: sale and purchase of oversupplied safety mats.
17. Email re: D Day poster.
18. Reminder of The Pill copy date
19. Request for trailer to transport mower to cut the village green and play area.
20. Emails re: Annual Parish meeting.
21. Request for Village Green form.
22. Update on CIL monies potentially available if we allocate further investment.
23. Email re: playground signage
24. Receipt of annual report from Golant Boatwatch
25. Proposed draft asset register document.
26. Progress report on the PC asset register.
27. Query on the ability or otherwise to drive through the narrow "bottleneck" alongside Paddle Cornwall where the road is opposite the Rowing Club. "Should there be double yellow lines" is the question raised by a parishioner?
28. Report received from the Summer Produce and Craft Show.

- The Chairman said he has finally received the Land Registry title document for the toilet block and car park.
- It was noted that there had been an incident with two vehicles opposite Encounter Cornwall and that a parishioner has asked if double yellow lines could be painted in that location. Councillor D Johns said that this matter has been discussed at length in the past. He said it might be a good idea to site a brightly coloured post in that location. But there have been few incidents over the

years and that the Rowing Club rarely make use of their strip of land for parking, apart from on club days.

8. To any questions from Councillors, previously notified to the Clerk

None

9. To receive a report from the Clerk

None

10. To receive a report from Cornwall Councillor A Virr

None

10. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses – £632.35
Cornwall Pension Fund (Pension Contributions) - £126.85
Flowbird Smart City (Car Parking Machine) - £46.27
Andrew van den Broek (Works to Playground and Gazebo) - £3066.83
Playsafety Ltd (Play Equipment Inspection) - £112.80
Source for Business (Water for Toilet – April 2024) - £52.59
Corserv Facilities (Consumables for Public Toilet) - £111.17
Golant Village Hall (Hall Hire 2023) - £60.00
Walter Bailey (Materials for Gazebo Base) - £407.69
Turps Wood Design (Picnic Bench) - £585.00

It was proposed by Councillor D Jenkinson and seconded by Councillor C Taylor that all the above orders be authorized for payment. All Councillors voted in favour of this proposal, except for Councillor A Van den Broek, who having previously declared an interest, abstained from voting.

11. Finance

To receive and consider a current financial statement of accounts

The Clerk reported that income of £210.00 has been received for car park permits, £911.00 from the car parking machine, £360 from Giles Harrison for broadband and £2905.50 as the first half of the precept. She said that the accounts balance at £15,598.75.

The Clerk explained that she had circulated the parish council's Asset Register Policy to all councillors prior to the meeting. It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the policy be adopted. All councillors voted in favour of the proposal. The proposal was therefore carried. The Clerk said she would put the policy on the website.

12. Car Park

To receive and consider any matters arising relating to the car park

The Chairman said he had advised Alliance Parking to set up "Just Park" for mobile phone car park payments. He said that it was not yet operational and that he would remind Alliance Parking.

13. Public Toilet

To receive and consider any matters arising relating to the public toilet

Councillor D Johns said that he would read the electricity meter for the public toilet. Councillor D Pugh-Jones commented that the toilet bowl needs cleaning. She said the Wallgate machine was working. It was agreed that the Clerk would ask the cleaners to use more bleach or a stronger bleach in the toilet bowl. Councillor D Pugh-Jones said that the door to the toilet needs painting. It was agreed that the sign saying "toilet closed" (on the adjoining previous disused toilets) would be removed and that Councillor S Harper would order a new sign saying "Public Toilet" for the "in use" toilet door.

14. Kayak Storage Facility

To receive and consider matters arising relating to the kayak storage facility

Councillor D Johns said that he is still unable to access the rear of the building as the Rowing Clubs' boats remain in situ. Councillor A Van den Broek said that the Rowing Club are trying to sell a boat that is currently stored inside to make room for the boats which are currently stored behind the kayak store. Councillor A Van den Broek said he would follow up this matter.

15. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground.

The Chairman said that he has received two requests for use of the village green: one by the Church to use it on Sea Sunday (14/7/2024) and one from Fayre Hardy for D Day celebration (9/6/2024). It was agreed that the village green could be used for these events.

Councillor C Taylor said he will provide a budget figure for grass cutting for 2024/25.

Councillor S Harper explained that there is £5,450.36 CIL money left to claim which will necessitate expenditure of £14,730.70 in order to make that claim. She said that there are invoices of £13,102.37 to pay which leaves £1,628.33 to spend. It was agreed that this money would be spent on fencing of the playground and refurbishment of the slide (corrosion in places and infilling to the rear of the steps) as these were the two main issues in the recent ROSPA report. She said that in addition, there is £3,360.62 remaining in the parish council funds which could be spent on additional fencing and improvements to the toilet facility.

- Councillor D Pugh-Jones said that parts of the grass on the village green need attention. Councillor C Taylor said that the area is often flooded and this may be alleviated by raising the bank alongside the river. Councillor A Van den Broek said that the water would still penetrate under the grass.
- Councillor D Pugh-Jones said the football net posts may need some attention. Councillor C Taylor said that the goal net frame is a little flimsy and one of the hooks holding the frame in place has been removed.

The Chairman thanked Councillor S Harper, Fayre Hardy and the Clerk, for their work on the playground project.

16. Green Issues

To receive and consider any matters arising relating to green issues in the parish.

None

17. Highways

To receive and consider any matters arising relating to highways in the parish.

The Chairman said that new signage at Castledore crossroads has been installed courtesy of a grant of money from Community Area Funds. (Cornwall Council)

18. Footpaths and Benches

To receive and consider any matters relating to footpaths and benches in the parish.

Councillor C Taylor said that he will trim the footpaths next week but he will not trim the foxgloves.

19. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 2nd July 2024 in Golant Village Hall.

The date of the next meeting will be on **Tuesday 2nd July 2024** in Golant Village Hall commencing at 7:15pm

There was no further business, and the meeting was closed at 8:55pm.

ST SAMPSON PARISH COUNCIL MEETING

28th May 2024

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
12	Remind Alliance Parking to progress Just Park	DJ
13	Read electricity meter for toilet	DJohns

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|----|--|------|
| 13 | Ask cleaner to use more bleach in the toilet | SB |
| 14 | To remove trailer alongside of the toilet block. | AVDB |