

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING
HELD ON TUESDAY, 24th SEPTEMBER 2024 AT 7:15PM IN
GOLANT VILLAGE HALL, GOLANT**

Present: Councillors D Jenkinson, (Chairman), D Johns, C Taylor, M Whell, A Van den Broek, D Pugh-Jones.

Fayre Hardy, David Bonsall and Siobhan Harper (for part of the meeting)

Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

Public Participation

Fayre Hardy said that as Siobhan Harper has resigned from the parish council (she was the parish council's representative on the Village Hall Committee), the parish council needs to appoint a new representative for the Village Hall Committee. Fayre Hardy said that the budget and precept will be discussed at the November meeting of the parish council and some thought should be given to the following matters prior to that meeting: the election recharges from Cornwall Council for the elections in May 2025; the number of second homes in the parish (they pay double council tax); the cost of the toilet contract for 2025/26; the car parking tariffs for 2025/26 and the cost of cutting the footpaths and the village green and whether to increase charges for the kayak store.

1. Apologies

The Chairman reported that Councillor S Harper has resigned from the parish council. There were no apologies.

2. To confirm the minutes of the meeting held on Tuesday 2nd July 2024

The minutes of the meeting held on Tuesday 2nd July 2024, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

None

4. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

- The Chairman said that he had emailed Alliance Parking regarding the installation of Just Park in the car park and they are having difficulty in incorporating the night time tariff into their system. He said that Alliance Parking has recommended that the nighttime tariff be scrapped so that everyone pays the day rates 24 hours a day;
- Councillor A Van den Broek reported that he had not yet replaced the goal hooks or installed a hydraulic gate closer to the gate in the playground;
- The Clerk said she is progressing the change of address for the Village Green with Land Registry. She said that she has to complete an ID2 in the presence of a Solicitor;
- The Chairman said he has yet to get someone from a metal fabricators to look at repairing the metal walkway above the south frapes. Councillor D Johns said that the walkway belongs to the Harbour Office. The Chairman said they will not repair it due to insufficient funds but they would allow “others” to repair it;
- The Chairman said that no further date has been given for the crane on the Village Green to replace a glass panel at Riverside House;
- It was noted that Siobhan Harper had said that her husband would paint the toilet door;
- The Chairman said that Councillor C Taylor will provide a budget for grass cutting and footpath strimming under the relevant item on the agenda.

To receive and consider reports on any other matters arising from the previous meeting

None

5. To receive the Chairman's Communications

The Chairman emailed the following communications in advance of the meeting:

Chairman's Communications since July 2nd 2024:

1. Request to occupy car park spaces for Wildanet's contractor.
2. Observation and proposal for charges relating to the above.
3. Reminder that the BT line into the VH is coming to an end
4. Calculation of car park revenue to determine charges to Wildanet
5. Suggestion from a parishioner that the laying of tarmac has not been applied correctly.
6. Information supplied following a query about Land Registry details about the Parish Council "address."
7. Email to query the loss of revenue because of road works.
8. Reply from Dynamic Fibre re: laying of Tarmac.
9. Reply from Parishioner having received the above reply from Dynamic Fibre.
10. Offer from Wildanet to pay for use of the carpark plus an additional "installation" of superfast broadband to the VH for free over 5 years.
11. Query if the above offer included the emergency phone?
12. Further reminder that the BT contract for the VH is at an end.
13. Email correspondence about contacts for the VH when the installation might take place.
14. Query about the "offer" from Wildanet, requiring more information on 'terms.'
15. Query from a Parishioner about Cable laying NOT reaching all properties?
16. Response from Wildanet to address the queries raised about a possible VH installation.

17. Email from a Parishioner concerning damage to a bank by the road (Water Lane) and a pile of wood left by the driveway.
18. Information relating to second homes in the Parish and the possible effect on Precept?
19. Further queries and information about the offer to install SfB in the VH, and the cost of installing an emergency phone.
20. Request by our PUG (Port Users Group) representative to consider our view on the possible installation of a pontoon at Caffa Mill.
21. Invitation to PC members and public to attend the Parish Councils Network meeting.
22. Query about SFB reaching some of the outlying spots in the Parish.
23. Reply from Wildanet to address the query.
24. Request to Wildanet to ask who a Parishioner should contact in the event of an issue with work undertaken resulting in a damaged underground waterpipe.
25. Request from a Councillor about an individual claim for compensation being refused by Wildanet.
26. Flowbird response to a suspected fault on the ticket machine.
27. Email to identify that some white lines needed repainting in the carpark after Wildanet used the space for rubble collection.
28. Confirmation that Dynamic Fibre would repaint the white lines in the car park.
29. Email from a Parishioner about the “sealing of edges” (or lack of) on Tarmac in Water Lane.
30. Confirmation from Wildanet that they are waiting for a “wayleave” before any connection can be made.
31. Email to seek assistance to ask Parishioners to move their vehicles out of the Green Carpark, now that the temporary permits have expired.
32. Email from Cllr Virr to confirm that a Wayleave had been granted to Wildanet.
33. Email from Wildanet confirming that although the wayleave had been granted, the green box (in Fowey) needs to be powered up by National Grid first.

34. Copy of email traffic to Wildanet following a water leak on Church Hill.
35. Request to borrow my Trailer to take a sit on mower down to cut the village green.
36. Email requesting use of the Village Green (and a temporary one-way system) for the annual Fowey River canoe race.
37. Email from BT informing us of the transition to digital from analogue.
38. Notice of resignation of a Councillor.
39. Interesting article provided by a Parishioner about how the second homes in an area would be affecting the Parish Precept and asking if the same would apply to Cornwall Council and our specific Parish.
40. An offer to assist with setting up the ongoing spreadsheets in preparation for the ongoing budgets, to determine the forthcoming Precept for next year.
41. A councillor has advised of moving house and therefore at some point will need to resign as a Councillor.

Chairman's Communications since: August 25th

1. Email from Flowbird confirming an issue (Card Reader 1. unavailable) of the ticket machine.
2. Councillor confirmation that the ticket machine was in 3. order.
4. Email from the Fishermans concerning drainage issues 5. that seem to have occurred post the excavation of 6. Dynamic Fibre.
7. 4. Confirmation from Flowbird that the ticket machine issue 8. was resolved.
9. 5. Email received confirming an emergency Road Closure
10. Notice to tackle the sewage issue reported by the
11. Fishermans.
12. 6. Receipt of the official Co-Option Notice for the Notice
13. board.
14. 7. Email received from the Countryside Information Officer
15. about the rebuilding of the wooden bridge at Old Sawmills
16. Golant. (part of the Saints Way)

17. 8. Email from a parishioner, confirming that work had started
18. on the wooden footbridge.
19. 9. Email from Wildanet about the loss of telecommunications
20. at Leyonne Farm, following their excavations on Water
21. Lane.
22. 10. Receipt of an application for consideration of co-
23. option to Councillor on the PC.
24. 11. Copy of email traffic between Leyonne Farm and
25. Wildanet about the ongoing issue with lost
26. telecommunications to Leyonne Farm.
27. 12. Email reminder of "copy date" for the Pill.
28. 13. Briefing note received on next year's budget.(25/26)
29. 14. Further communication from Leyonne Farm. Still no
30. connection?
31. 15. Email from Wildanet in answer to my query about
32. permits being communicated to our PC.
33. 16. Email to query the likely cost of election costs that we
34. locally might have to cover in 2025.
35. 17. Email to advise of a change of date for the PC
36. October meeting. TBC at the September meeting.
37. 18. Receipt of AGENDA.
38. 19. Query who might be the candidates for co-option?

- The Chairman commented that Wildanet have paid for the use of the car park for the time they were working in the village. He said he would check if the white lines have been re-painted. But thought that they had been done.
- The Chairman said that he had invited all councillors to attend the Cornwall Area South Network meeting.
- It was noted that BT are going digital in 2025 and that, when the existing telephone and broadband contracts expire for the car parking machine, the parish council can just have broadband for the machine.
- The Chairman said the bridge on the Sawmills footpath has now been replaced and that he will write to the Countryside Officer and thank them for attending to this matter.

6. To any questions from Councillors, previously notified to the Clerk

None

7. To receive a report from the Clerk

The Clerk advised on the correct procedure for abstaining from voting, particularly when voting on planning applications in parish council meetings.

8. To receive a report from Cornwall Councillor A Virr

The Chairman said that Cornwall Councillor A Virr had emailed him and said that he had no issues to raise.

9. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses (25/06/24 – 18/09/24) – £878.70

Cornwall Pension Fund (Pension Contributions) - £170.67

APS Construction Services Ltd (Toilet Cleaning October, November and December 2024) - £754.65

Source for Business (Water for Toilet 02/08/24 – 03/09/24) - £53.09

Mrs S Blaxley (Printer Ink) - £67.68

Flowbird Smart City (Car Park Machine Charges) - £133.56

BDOLLP (External Audit) - £378.00

Chris Taylor (Footpath and Grass Cutting) - £689.00

Siobhan Harper (Signs for Playground) - £189.44

It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that all the above orders be authorized for payment. All Councillors voted in favour except for Councillor C Taylor who abstained from voting. (being one of the recipients for payment) The proposal was therefore carried.

10. Finance

To receive and consider a current financial statement of accounts

The Clerk reported that income of £3562.50 had been received from the car parking machine and that the accounts balance at £15,734.03. She said that approximately £3,000 of this money is ringfenced for CIL expenditure and £1,300 is ringfenced as the asbestos grant. She said that it should be noted that income from the car park is approximately 20% lower than last year. (please note: this statement is being reviewed, as there may have been a transposition error in accounting for income year to date)

11. External Auditor's Report

To approve the External Auditor's Report for 2023/24

It was proposed by Councillor D Johns and seconded by Councillor A Van den Broek that the External Auditor's Report for 2023/24 be approved. All councillors voted in favour of the proposal. The proposal was therefore carried.

12. Asset Register

To approve the Asset Register

It was noted that the Asset Register had been circulated to all councillors in advance of the meeting. Councillor A Van den Broek said he was not sure if all the benches on the asset register still existed. Councillor D Pugh-Jones queried whether the Welcome to Golant sign had been put on the asset register. It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the asset register be approved. All councillors voted in favour of the proposal. The proposal was therefore carried. The Clerk thanked Fayre Hardy, on behalf of the parish council, for her hard work on this item.

13. Car Park

To receive and consider any matters arising relating to the car park

The Chairman said that income from the car park is down by approximately 20% this year compared to last year. (see above

statement) It was agreed that this was probably as a result of less visitors in Cornwall, the poor weather and two very high tides. It was noted that many cars have been parked on the Village Green without displaying a permit. The Chairman said that some thought needs to be given to the car parking tariffs for 2025/26. Councillor D Johns suggested that the night time tariff be removed and the existing day tariffs be applicable 24 hours a day. This would probably allow for “Just Park” to offer us an additional service, when the machine was O.O.O.

14. Public Toilet

To receive and consider any matters arising relating to the public toilet

Councillor D Pugh-Jones said that she has obtained a quotation for refurbishing the public toilet but it is prohibitively expensive. She said that all that is required is a new toilet and some plastic cladding for the walls. The Clerk said the Wallgate machine is very costly to run and will identify running costs at the next meeting.

15. Kayak Storage Facility

To receive and consider matters arising relating to the kayak storage facility

Councillor D Johns said that he is still unable to access the rear of the building as the Rowing Clubs’ boats remain in situ. Councillor A Van den Broek said that the boats will not be removed as the Rowing Club has sought advice and that the parish council owns a 1.5m strip to the side of the building **for maintenance only**. Councillor D Johns said that access to the rear door is not possible due to the riggers on the boats. Councillor A Van den Broek said he would remove the riggers. He also commented that there is a telegraph pole within 800m of the building.

16. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground.

Councillor C Taylor detailed budget figures for grass cutting for 2024/25. He explained that to date, this year, the cost has been £1378 (5 cuts of the Village Green and 3 cuts of the footpaths). He said the grass on the village green requires 7-8 cuts a year at a cost of approximately £200/cut plus waste disposal (£15/bag). He said that waste can be reduced by mulching the cuttings. He said that it is not unrealistic to suggest a budget figure of £2,000 pa for grass cutting, depending on the growing season. In addition, he explained that the grass in the playground grows twice as quickly as that on the village green, so this is a potential additional cost. He said that he does not undertake **extra** cuts in advance of events on the village green, but deliberately times the cut in advance of events.

Siobhan Harper entered the meeting.

- She explained that she will make the final CIL claim when the remaining invoices are received and the final works undertaken;
- She said the final claim will be in the sum of £14,352.72 and as the parish council receives 37% of this, £5,310.51 will be paid to the parish council.
- She said that of the £20,000 CIL money awarded to the parish council, £19,860.15 will have been claimed.

The Chairman thanked Siobhan Harper, on behalf of the parish council, for her hard work with this project.

17. Green Issues

To receive and consider any matters arising relating to green issues in the parish.

None

18. Highways

To receive and consider any matters arising relating to highways in the parish.

The Chairman said that parishioners are often complaining about the potholes on Church Hill and he directs them to Cornwall Council's website to report them. It was noted that some of the potholes have been repaired but not to a very high standard. The Chairman said he would contact Highways in an attempt to get the road upgraded for re-surfacing.

Councillor D Johns said that outside White Gables on Downs Hill, the aggregate put into the trench created by Wildanet has completely washed away. He said the owner is pursuing the matter.

Councillor D Pugh-Jones said that a parishioner has complained about the large metal box which has been left on the pavement outside the pub.

19. Footpaths and Benches

To receive and consider any matters relating to footpaths and benches in the parish.

The Chairman said it would be a good idea to check that the benches on the asset register are still in existence.

20. Co-option

To receive and consider applications for co-option onto the parish council

David Bonsall said that he is involved in many village activities and that he would like to join the parish council as it is important to keep it functioning as a duty and responsibility to the parishioners.

David Bonsall left the meeting.

It was proposed by Councillor D Jenkinson and seconded by Councillor D Pugh-Jones that David Bonsall be co-opted onto the parish council. All councillors voted in favour of the proposal. The proposal was therefore carried.

David Bonsall returned to the meeting. The Chairman welcomed him to the parish council.

It was proposed by Councillor D Jenkinson and seconded by Councillor D Pugh-Jones that David Bonsall be appointed as the parish council's representative on the Village Hall committee. All councillors voted in favour of the proposal. The proposal was therefore carried.

20. Date of next meeting

To confirm the date and venue of the next meeting on Monday 21st October 2024 in Golant Village Hall.

The date of the next meeting will be on Monday 21st October 2024 in Golant Village Hall commencing at 7:15pm.

There was no further business, and the meeting was closed at 8:55pm.

ST SAMPSON PARISH COUNCIL MEETING

24th September 2024

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
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4	Remind Alliance Parking to	
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progress Just Park

DJ

4	Change parish council's address On Land Registry documents	SB
4	Replace goal hooks/install hydraulic closer on gate	AVB
4	Paint Toilet door	SH
4	Contact metal fabricator regarding metal Walkway	DJ
5	Check white lines in car park have been re-painted	DJ
5	Email Countryside Officer to thank CC for replacing bridge on Sawmills path	DJ
15	Remove riggers on boats prohibiting access to rear of kayak store	AVB
18	Ask CC to upgrade Church Hill to be re-surfaced	DJ
19	Ascertain if benches on asset register correspond to those which exist	AVB